

TOWNSHIP OF LAKEWOOD

NOTICE TO BIDDERS

ADDENDUM #1 ISSUED FOR 2015 INFORMATION TECHNOLOGY SUPPORT SERVICES

NOTICE TO BIDDERS is hereby given that; **ADDENDUM # 1** is issued for this bid. This addendum shall become part of the contract documents and is attached hereto. Bidder must acknowledge receipt of this clarification Addendum on the bid form entitled "Acknowledgement of Receipt of Addenda" located in the bid package and this form shall be submitted with the bid submission. The bid opening is being rescheduled for January 5th 2016.

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Servers - Lakewood has 1 physical and 4 virtual Windows 2003 servers, 6 virtual 2012 servers and 2 physical VMware servers. There is a QuickBooks server running under Windows 7 on a desktop machine.

Desktops and Laptops - There are 101 desktop and laptop users

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Vendor roles - The vendor shall provide all services described in the bid specifications.

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Terms of the Contract (C1 and D1) - No software, hardware, licensing or other expenses beyond the contract amount can be incurred without the consent of the township.

The cost of all hardware, parts, software, licensing and warranties is the responsibility of the Township, with the exception of software necessary for the successful vendor to deliver its services and anti-virus software to the Township.

Special Projects (C4 and D4) - A special project is defined as a significant change to the infrastructure or desktop environment. Examples include but are not limited to replacement and reimaging of all desktops, migration and upgrade of existing servers from 2003 to 2012, installation of appliance based web filter hardware and software an application programming

By Order of
Yehuda Abraham
Purchasing Agent