

**TOWNSHIP OF LAKEWOOD NOTICE TO PROPOSERS  
RFP # 06955100000**

**REQUEST FOR PROPOSALS FOR A SOLAR CONCESSION  
AND POWER PURCHASE AGREEMENT FOR MULTIPLE  
SOLAR PHOTOVOLTAIC SYSTEMS  
AT VARIOUS TOWNSHIP SITES**

The Township of Lakewood (Township) is soliciting proposals to perform or furnish the following services which are more fully described in the proposal packet available from the engineers' office, 611 Industrial Way West, Eatontown, NJ 07724, and which are available weekdays between the hours of 8:00 a.m. to 5:00 p.m., telephone number 732-380-1700. In order to offset the engineers' costs of making the proposal packets available, prospective proposers will be required to pay a fee of \$75.00 for each proposal packet requested. Checks shall be made payable to: Birdsall Services Group, Inc. Proposals must be submitted in the form provided in the proposal packet.

These proposals are being solicited through the competitive contracting procurement process in accordance with N.J.S.A. 40A:11-4.1 et seq., which is a fair and open process as referred to in N.J.S.A. 19:44A-20.4 et seq. **Sealed responses to these requests must be received by the Purchasing Department no later than 10:00 a.m. on October 19, 2011.** The Proposal Opening will take place at the above time and date at the Purchasing Department, 2<sup>nd</sup> Floor Conference Room A (231 Third Street, Lakewood, NJ 08701), where the Township will publicly open and read the name and proposed fee for all of the Proposals received. **Prior to 10:00 a.m. on the morning of October 19, 2011, Proposals must be delivered to the Township of Lakewood Purchasing Department, 231 Third Street, Lakewood, NJ 08701, to the attention of Al B. Dineris. Alternatively, Proposals may be hand-delivered between 9:30 and 10:00 a.m. on the morning of October 19, 2011 to the Township of Lakewood, 231 Third Street, Lakewood, NJ 08701.** Proposals that are not received by 10:00 a.m. at 231 Third Street, Lakewood, NJ 08701 may be rejected. The envelope containing a proposal shall be plainly marked on the outside of the sealed envelope to show the services for which the proposal is submitted, i.e. (Name of Proposal) as listed above.

All contracts will be awarded by the Township at a public meeting(s), pursuant to a fair and open process and in accordance with the criteria set forth in this Request for Proposals and in accordance with applicable laws.

Persons awarded a contract under these procedures are required to comply with the requirements of the Equal Employment Opportunity Laws and Regulations, Americans With Disabilities Act of 1990, P.L. 2004, C19. "The New Jersey Local Unit Pay-to-Play" Law (N.J.S.A. 19:44-A-20.4 et seq.) and New Jersey Campaign Contributions and Expenditure Reporting Act (N.J.S.A. 19:44A-1 et seq.); and the Prevailing Wage Act, (N.J.S.A. 34:11-56.25 et seq.).

**A pre-proposal meeting will be held on September 21, 2011, in the Purchasing Department, 2<sup>nd</sup> Floor Conference Room A (231 Third Street, Lakewood, NJ 08701) at 10:00 a.m. Following the meeting there will be a guided site walkthrough for those who wish to attend.** While attendance at the pre-proposal meeting is not mandatory, it is highly encouraged. Proposers will also be required to inspect the roof surfaces and building structures of the Designated Facilities prior to submitting a Proposal.