

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: September 5, 2018

Adequate Notice of this meeting was provided in accordance with the provisions of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2.

- 1 Flag Salute | Moment of Silence
- 2 The meeting was called to order at 11:39 AM by Chairman Robert Kirschner
- 3 Roll Call for Attendance:

Commissioners

	Present	Absent
Brooks, Neil (NB)	X	
Calabro, Thomas (TC)	X	
Flancbaum, Justin (JF)	X	
Katz, Shlomo (SK)	-	X
Schuster, Edwin (ES)	Arrived 11:48AM	
Stafford-Smith, Gregory (GSS)	X	
Kirschner, Robert-Chairman (RK)	X	
Quorum Count:	6	1

LIC Professionals and Staff

Reinman, Steven- Exec. Dir.	X	
Sean T. Kean – Comm Atty	X	
Doyle, Anita–Admin Mgr	X	
Bill Schwartz – Comm. Engineer	X	

Hon. Michael J. D’Elia, Liaison

Fran Kirschner / Frantasy Enterprises – Marketing and Public Relations

4 **MINUTES:**

5 No Action

6

7 **STATEMENT OF ACCOUNTS:**

8 The Statement of Accounts was presented for acceptance by the Commissioners.

9 JF/TC: Motion to accept the Statement of Accounts as presented. Carried

10

11 **BILL LIST:**

12 The following bills were presented for payment approval to be drawn from Industrial Commission
13 accounts:

Num	Name	Memo	Original Amount
3624	Brendan D. Reilly	LIC Intern Services week of 7/16/18-7/20/18	200.00
3625	Brendan D. Reilly	Data Intern Services Week of July 23, 2018	200.00
3626	William Colton	Unit 15 - Refund of Deposit provided- Month Lease	450.00
3627	Brendan D. Reilly	LIC Data Intern Services w/e 7/30/18 - 8/3/18	200.00
3628	Giordano, Halleran & Ciesla	Inv#430904 period thru 063018	552.50
3629	JCP&L (Power Usage)	100 117 221 182 Service to Lakewood Airport T Hangars 06/07/08 - 07/09/18	143.33
3630	Remington Vernick	Inv# 15151032-8 Services through 6/30/18	360.00

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3631	Tri Town	Client# 37271 - Inv# 300420659	38.20
3632	Brendan D. Reilly	LIC Data Intern Duties 080618-081018	160.00
3633	Duvy's Media LLC	Inv# 22257 period ending 6/30/18	234.92
3634	Robert Kirschner	Reimbursement of Out of Pocket Expenses - Airport Terminal	31.35
3635	Cleary Giacobbe Alfieri & Jacobs	Inv#61214 / Inv# 61814	4,035.60
3636	Anita B. Doyle	July 2018 Administration Management Services Provided	1,505.70
3637	Brendan D. Reilly	LIC Data Intern 8/13/18-8/17/18	200.00
		Payments for Bills - Released 8/8/18	8,311.60
3638	AVIATION CHARTERS PATROL SERVICES, INC.	Installation Services- Fire Extinguishers 1X30 T-Hanger Units	300.00
3639	Giordano, Halleran & Ciesla	Inv# 431637 For services provided through 7/31/18 (M. Gross [CAFRA])	260.00
3640	NJ State League of Municipalities	NJLOM 2018 Registration	110.00
3641	Jersey Central Power and Light Company	Acct 100 1178 221 182 - Lakewood Airport T Hangars	295.58
3642	Frantasy Enterprises, LLC	090118 Marketing and Public Relations Services for September 2018	2,000.00
3643	Israel Reinman	Car Allowance - Month of September 2018	400.00
3644	Anita B. Doyle	Admin Mgmt Svcs Aug 2018 + reimb of out of pocket expenses	2,206.04
3645	Watchung Spring Water Co., Inc.	Acct # 127214Office / Meeting Expenses	103.91
3646	Yussi's	Meeting Expenses	194.00
3647	Cleary Giacobbe Alfieri & Jacobs	File#3026 Legal Services provided for period through 083118	854.00
3648	GTS Consultants	Survey Services - Conceptual / Lots 242 & 246	1,975.00
	No Meeting took place in August, 2018	Bills prepared for payment 9/5/18	8,698.53
		TOTAL Bill List - August / September:	17,010.13

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16 TC/JF Motion to approve the Bill List dated July 11, 2018 as presented. On Roll Call:
17 On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstained from voting on item 3634 & 3642

18

19 **BUDGET TO ACTUAL REPORT:**

20 The Budget to Actual Report was provided to give the Commissioners an overview of expenditures
21 posted against the adopted budget. "Big ticket" (i.e. roadway resurfacing and signage projects) items
22 have not yet come through. When they do, they will eat up balances in the budget. No action was
23 required to be taken.

24

25 **•• Mr. Schuster arrived at 11:48AM••**

26

27 **COMMENTS FROM THE PUBLIC:**

28 None.

29

30 **EXECUTIVE DIRECTOR'S REPORT:**

- 31
- County is working on Schedule C - Roadway resurfacing
 - Met with NJBIA (Executive Business Advocate organization)
 - UNEX's president sit on the Board
 - Discussing developing a council of influential business leaders in the Park
 - Trying to pull together an initial council meeting late October / early November
 - Any recommendations? (to invite - of leaders in the Industrial Park)

38

39 **ATTORNEY'S REPORT:**

40 Report on matters in Closed Session.

41

42 **CORRESPONDENCE:**

43 None

44

45

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46 **SUBCOMMITTEE REPORTS**

- 47 • Site Review – None
48 • Client Review – to take place after meeting
49 • Signs – Specific locations have been set; sending permission request letters out to property
50 owners. Signs are surface-level installs.
51

52 **PUBLIC RELATIONS AND MARKETING:**

53 Fran Kirschner reported on the following:

- 54 • Newsletter
55 • Article – New president of BlueClaws
56 • New Federal Tax Code will affect you
57 • MODC Economic Development Meeting
58 • Strand 10/28 – William Goldstein
59 • 11/8 – Lakewood Chamber Citizens of the Year event
60 • 9/21-ELC Michelle Willoughby, Executive Director of BAC
61 • Strand and Chamber of Commerce – Comedy Night 10/25
62 • Pat Donnelly – Lakewood Recycling APP
63 • Jersey Shore Assn of HR – “Be active and protect your organization”
64

65 **PUBLIC COMMENT:**

66 None
67

68 **OLD BUSINESS:**

69 None
70

71 **NEW BUSINESS:**

72 None
73

74 The following resolution was offered by TC/GSS and carried to move the meeting into Closed
75 Session:

76 **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,
77 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under
78 circumstances; and

79 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that
80 such circumstances presently exist.

81 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of
82 Lakewood in the County of Ocean as follows:

- 83 1. The public shall be excluded from discussion of private and confidential matters
84 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
85 hereinafter specified.

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86 2. The general nature of the subject matter to be discussed is as follows:

87 **CONTRACT NEGOTIATIONS**

88 **PERSONNEL**

89 **LITIGATION**

90 **OTHER**

91 3. It is anticipated at this time that the above stated subject matter will be made public only
92 when the reasons for discussing and acting on them in closed session no longer exists;
93 said determination to be made by further resolution adopted by the Industrial
94 Commission.

95 4. This resolution shall take effect immediately.

96

97

98 The meeting moved into closed session at 11:59AM

99

100 On a motion by GSS/JF and carried, the meeting returned to Open Session at 12:26PM

101

102 **RESOLUTIONS:**

103

180901 Resolution awarding a Professional Services contract for performance of Real Estate Appraisal Services to Starmark Appraisals, 930 E County Line Rd, Suite 4, Lakewood, NJ 08701 relative to update of appraisal of lands known as Block 1160 Lots 242 and 246 in the amount of \$3,975.00

104 Motion by JF/GSS to adopt Resolution 180901

105 On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		

106 The above resolution hereby being duly adopted by the Lakewood Industrial Commission

107

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180902 Resolution awarding a Professional Services contract for performance of Real Estate Appraisal Services to Integra Realty Resources, 1415 Hooper Avenue, Suite 306, Toms River, NJ 08753 relative to appraisal of lands known as Block 1160 Lots 242 and 246 in the amount of \$8,250.00

108 Motion by JF/EJS to adopt Resolution 180902

109 On Roll Call:

110

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		

111 The above resolution hereby being duly adopted by the Lakewood Industrial Commission

112

113

180903 Memorializing Resolution awarding a Professional Service contract for Professional Survey Services to GTS Consultants, 2 Monmouth Avenue, Freehold, NJ 07728 in the amount of \$1,975.00 for survey services on lands known as Block 1160, Lots 242 and 246.

114 Motion by JF/GSS to adopt Resolution 180903

115 On Roll Call:

116

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		

117 The above resolution hereby being duly adopted by the Lakewood Industrial Commission

118

119 TC/JF Motion to adjourn the meeting. Carried.

120 The meeting adjourned at 12:33PM

121

122

123

by Anita B. Doyle
Administration Manager