

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: FEBRUARY 20, 2019

Adequate Notice of this meeting was provided in accordance with the provisions of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2.

- 1 Flag Salute | Moment of Silence
- 2 The meeting was called to order at 11:35AM by Chairman Robert Kirschner
- 3 Roll Call for Attendance:

Commissioners

	Present	Absent
Brooks, Neil (NB)	-	X
Calabro, Thomas (TC)	X	
Flancbaum, Justin (JF)	X	
Katz, Shlomo (SK)	-	X
Schuster, Edwin (ES)	-	X
Stafford-Smith, Gregory (GSS)	X	
Kirschner, Robert-Chairman (RK)	X	
Quorum Count:	4	3

LIC Professionals and Staff

Reinman, Steven- Exec. Dir.	X	
Sean T. Kean – Comm Atty	X	
Doyle, Anita–Admin Mgr	X	
Staiger, Jeff – Comm. Engineer	X	

Hon. Michael J. D’Elia, Liaison
 Fran Kirschner / Frantasy Enterprises – Marketing and Public Relations

- 4 **MINUTES:**
- 5 Approval of the minutes of the January 9, 2019 meeting was deferred.

- 6
- 7 **STATEMENT OF ACCOUNTS:**
- 8 The Statement of Accounts was presented for Commissioners’ review.
- 9 JF/TC Motion to accept the Statement of Accounts. Carried.

- 10
- 11 **BILL LIST:**
- 12 The following bills were presented for payment approval to be drawn from Industrial Commission
- 13 budgeted funds:

Num	Name	Memo	Amount
3696	Korn's Bakery	Lakewood Industrial Commission Meetings 11/28/18 + 1/9/19	110.00
3697	Cleary Giacobbe Alfieri & Jacobs	Legal Services through 1/29/19 Inv# 66238	1,513.80
3698	Duvy's Media LLC	Inv# 23371 Services through 12/31/19 - Webmaster	112.50
3699	Anita Doyle as Agent of LIC	Replenishment of petty cash on hand	112.00
3700	Anita B. Doyle	Administration Management Services provided 1/1/19-1/31/19	1,200.00

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3701	Frantasy Enterprises, LLC	Inv#020919 Marketing and Public Relations Services Provided month of February 2019	2,000.00
3703	Tri Town	Acct # 37271 (Inv# 300465528 & 3004461587)	68.30
3704	Ocean County Fire Marshal	Lakewood NJ Airport T-Hangars Inspections (A, B, C)	225.00
3705	Israel Reinman	Reimbursement of Travel Expenses (FAA) Executive Director Travel Allowance- February 2019	676.51
3706	Watchung Spring Water Co., Inc.	Acct # 127214 Meeting Expenses	150.37
3646	Yussi's	VOID CHECK # 3646 issued 9/5/18 (LOST - Not Cashed)	-194.00
3707	Yussi's	Replacement of lost check # 3646 Ticket No. 207999 for 9/5/18	194.00
3708	Yussi's	Ticket# 211297 Meeting expenses 2/20/19	221.12
3709	JCP&L (Power Usage)	Acct 100 117 221 182 Lakewood Airport T-Hangars services through 020619	306.51

Bill List (final) 2/20/19

6,696.11

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TC/JF Motion to approve bill list dated February 20, 2019.

On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	-		
Calabro, Thomas	X		
Flancbaum, Justin	X		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	X		
Kirschner, Robert	X		Abstained from voting on item 3701

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The above bill list hereby being approved for release.

COMMENTS FROM THE PUBLIC: None

EXECUTIVE DIRECTOR'S REPORT:

Mr. Reinman reported on:

- Walkways in the industrial parks
 - The commissioners have been asked by the Township Committee to take up a discussion of walkways in the industrial parks-
 - Historically, the Industrial Commission has opposed the installation of sidewalks in the industrial parks. Parking had always been planned to be off-street. Sidewalks encourage pedestrian activity and creates an invitation to park on the industrial park roadways.
 - Pedestrian activity and off-site parking (on-roadway) raises the issue of safety

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- 33 ▪ A solution (to cost issues) being offered is the construction of asphalt
- 34 walkways outside of installed fencing.
- 35 • The Mayor is willing to approach various business owners and ask if
- 36 they would be willing to let asphalt walkways be constructed on the
- 37 front side of their property (to provide walkways on the front of the
- 38 property)
- 39 • It was reported that there is an increased amount of walking
- 40 ○ Exercising
- 41 ○ Walking to and from vehicles
- 42 • Blacktop paths seems to be an answer
- 43 • Working with the schools to try and keep students off the street –
- 44 hopefully the Commission can assist in following up on monitoring
- 45 schools regarding safety of students.
- 46 ○ Originally there was no parking permitted on industrial park roadways.
- 47 ○ Recommendation was made to not permit parking on the street.
- 48 ▪ Visitors are parking on the street, sometimes double-parking. “Visitor” parking
- 49 should be temporary and short-term.
- 50 ▪ Trucks have issues with people walking between cars.
- 51 ▪ There needs to be drop-offs to the rear or on-site.
- 52 ○ Right now there is so much parking on the streets that there is reduced visibility.
- 53 ○ Suggestion that the site review committee meet with the Planning Board chairman and
- 54 another Planning Board member to discuss exactly what they’re looking for from the
- 55 Commission regarding this matter to come up with something (to enhance safety) -
- 56 discuss options
- 57 ○ How much does it cost per linear foot to install asphalt pathways?
- 58 ▪ Manager has the numbers
- 59

60 **ATTORNEY’S REPORT:**

61 Mr. Kean reported that his office is ready to put together the closing documents for the conveyance of

62 the Strand Theater asset from the Lakewood Development Corporation to the Lakewood Industrial

63 Commission. The remainder of his report will take place in Closed Session.

64

65 **CORRESPONDENCE:**

- 66 • Letter from LIPAC
- 67 ○ Correspondence refers to planning board application SP2308 / 1990 Swarthmore
- 68 Avenue. Comments were provided therein and recommendations made
- 69 ○ This organization was formed to “speak” with one voice on matters in the industrial
- 70 park.
- 71 • LIC letter ref Lakewood BlueClaws’ request to file for adjustment of their ABC Permit. They
- 72 are doing some expansion on the concourse and requested support.
- 73

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74 **COMMITTEE REPORTS:**

75 Site Review:

- 76 • SP2308 Yeshiva Toras Menachem – modified application. LIC provided additional comments
77 to the Planning Board regarding ingress / egress / traffic flow.

78 Finance Committee:

- 79 • No Report

80 Client Review Committee:

- 81 • No Report

82 Park Control / Signs / Advertising / Promotion:

- 83 • Sign program is underway. Inkit is researching regulations. Preparing for project
84 commencement. Permissions from property owners are slow in coming in. We are working
85 with the County regarding placing signage within County ROWs

86 Airport Management and Development Committee:

- 87 • No Report

88 Contract Review Committee

- 89 • No Report

90

91 **MARKETING AND PUBLIC RELATIONS:**

92 Frances Kirschner provided her report:

- 93 • Each year, the Chambers have a multiple Chamber networking event at Lakewood Stadium.
94 This year it will take place February 21, 2019 6-8PM
- 95 • BP Graphics is holding an Open House (Business After Hours) from 5:30-7PM
- 96 • March 14th 8PM - HR & AI – Jumping Brook
- 97 • Brookdale College – Welding program in April. May be an opportunity for an employee from
98 a Lakewood company to attend
- 99 • Careers Fair March 15, 2019 8:30-12:30
- 100 • PALS “Senior prom”
- 101 • PR for LIC and Lakewood Township:
- 102 ○ Strawbs 50th Anniversary Tour
- 103 ○ Created new application (for Board members)
- 104 ▪ Board members / Strand / Ethics form
- 105 ○ David Willis, APP - Article on medical arts building on Cedar Bridge Avenue.
- 106 ○ Mr. Willis also wants to do an article on industrial development in Lakewood.
- 107 ○ CERT program
- 108 ○ An aged oak tree (over 100 years old) located at Ella G. Clarke School has been
109 designated as protected.
- 110 ○ This year’s guide for Lakewood – will be distributed.
- 111 • The Lakewood Chamber of Commerce held its installation of officers – Justin Flancabaum has
112 been elected President
- 113

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114 **OLD BUSINESS:**

115 None

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117 **NEW BUSINESS:**

118 None

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120 JF/TC offered the following resolution (and carried) to move the meeting into **Closed Session:**

121

122 **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,
123 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under
124 circumstances; and

125 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that
126 such circumstances presently exist.

127 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of
128 Lakewood in the County of Ocean as follows:

129 1. The public shall be excluded from discussion of private and confidential matters
130 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
131 hereinafter specified.

132 2. The general nature of the subject matter to be discussed is as follows:

133 **CONTRACT NEGOTIATIONS**

134 **PERSONNEL**

135 **LITIGATION**

136 **OTHER**

137 3. It is anticipated at this time that the above stated subject matter will be made public only
138 when the reasons for discussing and acting on them in closed session no longer exists;
139 said determination to be made by further resolution adopted by the Industrial
140 Commission.

141 4. This resolution shall take effect immediately.

142

143 The meeting moved into Closed Session at 11:59AM

144

145 On a motion by JF/GSS and carried, the meeting returned to Open Session at 1:26 PM.

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147 **RESOLUTIONS:**

148 None.

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150 **COMMENT FROM THE CHAIRMAN:**

151 Mr. Kirschner thanked Commissioner Calabro for all the work put in regarding the Strand
152 Theater

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COMMENTS FROM THE COMMISSIONERS:

- UNEX was recognized for their support of the Lakewood Fire Department in their recent fire training exercise. Add this commendation to the LIC newsletter.

TC/JF: Motion to adjourn. Carried.

The meeting adjourned at 1:29 PM

Dated March 12, 2019 by Anita B. Doyle, Administration Manager