

# LAKEWOOD INDUSTRIAL COMMISSION MINUTES

OPEN SESSION • MEETING OF: SEPTEMBER 14, 2016

*Adequate Notice of this meeting was provided in accordance with the provisions of the Open Public Meetings Act, P. L. 1975, C. 231.*

1 The meeting was called to order at 11:30 AM by Vice Chairman Justin Flancabaum.

<u>Commissioners</u>	Present	Absent
Brooks, Neil (NB)	x	
Calabro, Thomas (TC)	x	
Flancabaum, Justin (JF)	x	
Katz, Shlomo (SK)		x
Schuster, Edwin (ES)	x	
Stafford-Smith, Gregory (GSS)	Arrived 11:37AM	
Kirschner, Robert-Chairman (RK)		x
Quorum Count:		
<u>LIC Professionals and Staff</u>		
Reinman, Steven- Exec. Dir. (SR)	x	
Kean, Sean – Comm Atty (SK)	x	
Doyle, Anita–Scty-Designee	x	
Staiger, Jeff – Comm. Engineer	x	

Also in attendance:  
Co Liaison Hon Michael J. D’Elia (MJD)  
Ed Seeger, Lakewood Tax Assessor (ESeeger)

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**MINUTES:**

TC/NB- Motion to approve the minutes of the July 13, 2016 meeting. Carried.

**STATEMENT OF ACCOUNTS:**

ES/TC- Motion to accept the Statement of Accounts dated September 14, 2016 as presented.

**BILL LIST:**

The following bills were presented for payment approval to be drawn from Industrial Commission budgeted funds:

Num	Name	Memo	Check Amount
E-check	NJ Department of Environmental Protection	ID#621267 RFA Stormwater Discharge Permit	650.00
3200	Lakewood Historical Society	Event Registration 9/7/16	400.00
3201	Remington Vernick	1515T084-10 + 1515T084-11 (hangars design/build specifications - services provided through 7/31/16)	3,667.50
3202	Duvy’s Media LLC	Inv#17664 Website Management July & August 2016	437.50
3203	Anita B. Doyle	Services - Administration Management - July 2016	883.75
3204	Watchung Spring Water Co., Inc.	Invoice#7401267 Meeting Supplies	57.78
3205	Remington Vernick	1515I032-6 (J Staiger Services Rendered - concept sketch)	93.75
3206	Cleary Giacobbe Alfieri & Jacobs	Inv#44099 + 44847 Legal Services rendered 6/16 + 7/16	2,422.00
3207	NJ Redevelopment Authority	Inv#1839634-94358840 Registration for 9/13/16	125.00

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3208	Anita B. Doyle	Inv#16008 Administration Management Services provided Month of August 2016	367.50
3209	Iorio Construction Company	Project 26 Design & Build of Lakewood Airport Hangars Request for Payment #4	53,466.84
3210	Israel Reinman	Executive Director's Car Allowance September 2016	400.00
3211	Frantasy Enterprises, LLC	Marketing and Public Relations Services - September 2016	2,000.00
3212	Iorio Construction Company	Project 26 Lakewood Industrial Commission Request for Payment #5	241,611.16
3213	Yussi's	Meeting of 9/14/16 (actual)	178.75
<b>Approved Bill List Total</b>			<b>306,761.53</b>

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TC/ES- Motion to approve bills numbered “e-check” and #3200 through #3213 as presented.  
On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	-		
Kirschner, Robert	-		

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The above bill list hereby being duly adopted.

**BUDGET TO ACTUAL:**

The LIC Budget to Actual report dated 9/14/16 was provided to the Commissioners for their information. No action was taken.

**COMMENTS FROM THE PUBLIC:**

No questions or comments were received from the Public.  
Representative from the Voice of Lakewood was present in the audience.

**EXECUTIVE DIRECTOR’S REPORT:**

**LAKWOOD AIRPORT HANGARS PROJECT:**

- Ocean County Soils permit came through
  - Looking to have a pre-construction meeting with OC soils before the weather sets in.
- Pre-fabrication work is being done on the hangars
- All T-Hangars space has been reserved
  - We should look toward working on leases

Mr. Stafford-Smith arrived at 11:37AM

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- 36       • MJD: Regarding infrastructure...
- 37             o Gas?
- 38             o Water?
- 39                 ▪ SR: We're not doing sewer
- 40       • GSS: Hydrants?
- 41

42 **ATTORNEY'S REPORT:**

43 Mr. Kean advised that his report will take place in Closed Session under the category of Contract

44 Negotiations.

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46 **CORRESPONDENCE:**

47 None received for the record.

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49 **COMMITTEE REPORTS:**

50 *Site Review:*

- 51       • SP#2197 Sporelli
- 52             o 1925 Swarthmore Avenue
- 53             o Addition of 16,900 SF to existing building for warehouse use
- 54             o Commission went on record as having no exception to Lakewood Planning Board
- 55                 approval of the Plan submitted and reviewed.
- 56

57 *Finance Committee:*

58 No Report

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60 *Client Review Committee:*

61 No Report

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63 *Park Control / Signs / Advertising / Promotion*

- 64       • Parking on industrial park streets
- 65             o SR: It is time to check this matter out now
- 66             o JF: Keep an eye on it
- 67       • NB: Heritage Museum event on September 7<sup>th</sup> was excellent
- 68

69 **CLOSED SESSION:**

70 The following resolution was offered by GSS/TC and carried to move the meeting into Closed

71 Session:

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73       **WHEREAS**, Section 8 of the Open Public Meetings Act, P. L. 1975, Chapter 231, permits the

74 exclusion of the public from a meeting under circumstances; and

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76           **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that  
77 such circumstances presently exist.

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79           **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of  
80 Lakewood in the County of Ocean as follows:

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82           1.     The public shall be excluded from discussion of private and confidential matters  
83 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as  
84 hereinafter specified.

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86           2.     The general nature of the subject matter to be discussed is as follows:

87                   **CONTRACT NEGOTIATIONS**                   

88                   **PERSONNEL**   

89                   **LITIGATION**   

90                   **OTHER**   

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92           3.     It is anticipated at this time that the above stated subject matter will be made public  
93 only when the reasons for discussing and acting on them in closed session no longer  
94 exists; said determination to be made by further resolution adopted by the Industrial  
95 Commission.

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97           4.     This resolution shall take effect immediately.

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99     The meeting moved into Closed Session at 11:44 AM

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101     On a motion by NB/TC and carried, the meeting returned to Open Session at 12:32 PM.

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103     GSS/TC:     Motion to adjourn the meeting. Carried.

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105     Meeting was adjourned 12:33 PM

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107     Dated: October 31, 2016

by: Anita B. Doyle, Administrative Manager