

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: February 8, 2017

Adequate Notice of this meeting was provided in accordance with the provisions of the "Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2.

1 The meeting was called to order at 11:33 AM by Chairman Robert Kirschner.

- 2 • Flag Salute
3 • Moment of Silence
4 • Roll Call for Attendance:

Commissioners

Brooks, Neil (NB)
Calabro, Thomas (TC)
Flancbaum, Justin (JF)
Katz, Shlomo (SK)
Schuster, Edwin (ES)
Stafford-Smith, Gregory (GSS)
Kirschner, Robert-Chairman (RK)

	Present	Absent
	x	
	x	
	x	
Arrived 11:47 AM		
		x
	x	
	x	
Quorum Count:	5 + 1= 6	1
	x	
	x	
	x	
	x	

Quorum Count:

LIC Professionals and Staff

Reinman, Steven- Exec. Dir.
Kean, Sean – Comm Atty
Doyle, Anita–Scty-Designee
Schwarz, Bill – Asst. Comm. Engineer

Also in attendance:
Michael J. D’Elia, Liaison
Frances A. Kirschner | Fantasy Enterprises
Marketing and PR
Kenneth Ressler, PE – Airport Project Manager

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MINUTES OF JANUARY 11, 2017:

TC/NB Motion to approve the minutes of the January 11th meeting as presented. Voice Vote - Aye | JF abstained. Carried.

STATEMENT OF ACCOUNTS:

Statement of accounts was presented for Commissioners review and acceptance. The Statement is in proof with banking reconciliations.

TC/GF Motion to accept the Statement of Accounts dated February 8th. Carried.

Discussion took place regarding the matter of the LIC reviewing other banking/depository options for their funds.

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BILL LIST:

The following bills were presented for payment approval to be drawn from Industrial Commission budgeted funds.

Num	Name	Memo	Amount
3244	Cleary Giacobbe Alfieri & Jacobs	Inv# 48773 Legal Services provided through 1/31/17	\$ 1,421.00
		Executive Director's Automobile Allowance February 2017 Resolution 170111	
3245	Israel Reinman		\$ 400.00
3246	Duvy's Media	Inv# 18488 Website Maintenance through 12/31/16	\$ 356.25
3247	Anita Doyle as Agent of LIC	Replenishment of Petty Cash on Hand	\$ 128.39
3248	Anita B. Doyle	Inv# 17002 Administration Management Services through 1/31/17	\$ 1,015.00
3249	Watchung Spring Water Co., Inc.	Acct 127214 Inv#7564407 Meeting Supplies	\$ 72.43
3250	Frantasy Enterprises, LLC	Marketing and Public Relations Services February 2017 (R170113)	\$ 2,000.00
		Requisition #10 through 1/31/17 Progress Payment Lakewood Airport T-Hangars Design Build	
3251	Iorio Construction Company		\$ 58,485.64
3252	Yussi's	Meeting Expenses	\$ 201.50
Bill List total:			\$ 64,080.21

23
24

TC/JF Motion to approve payment of bills numbered 3244-3252.

On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstain from voting on # 3250

25

Bill list was authorized and bills to be paid.

26

27

The CLOSED SESSION portion will be moved to the end of the meeting.

28

29

COMMENTS FROM THE PUBLIC:

30

None

31

32

DIRECTOR'S REPORT:

33

T Hangars

34

- Project is rolling again. Permits have come through

35

- Ken Ressler (RVE / Project Manager):

36

- Was out at the airport on 2/8 to inspect the project. There have been some delays due to the permitting issue.

37

38

- 3ea 10ft sections are being formed out

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- Possible weather delay for 2/9

40

- Foundations are pretty much in place

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- 41 ▪ Contacting the building manufacturer to get their schedule. By Friday we
- 42 should have their updated schedule (delivery and building erecting)
- 43 ▪ Once the building is started, the building will be complete in 8 weeks
- 44 ▪ Sitework is still being done now (storm drainage) Site has been prepped for the
- 45 paving. Continue with that.
- 46 ▪ Looking at the end of May, 2017 for project completion (conservative
- 47 estimate)
- 48 ▪ Electric Utilities
- 49
 - Transformer pad is being poured
 - Path has been cleared for the electric conduits (power to the site) from
 - 50 Airport Road
 - 51
 - New Jersey Natural Gas Company has been scheduled to evaluate
 - 52 access
 - 53
 - Should we cost out inclusion of (dry) water lines?
 - 54
 - How wide is the easement
 - 55
 - 12' access road has been cleared
 - 56
 - 57 ○ Bury depth for gas & electric is 36"
 - 58 ○ 60" depth for water
 - 59

NJ Department of Transportation

- 61 • NJDOT is getting back into the game
- 62 • The application for Helipad is back on track
- 63
 - RK: What are regulations about them landing in the Park?
- 64 • We are applying for funding taxi lanes for what is on the master plan for future hangars. Can
- 65 go back year after year.
- 66 • We need to talk about catch basins cleared out behind pads (the area where Phase II would
- 67 be). Discuss what we'd need to do to "re-fill" that area for additional buildings construction.
- 68

69 Mr. Katz arrived at 11:47AM

- 70
- 71 • Master Plan does not have an area for stormwater management
- 72 • Running water further out – we would have to pipe it
- 73 • SR: If we build another set, yes we will have to address the stormwater management
- 74
 - K. Ressler: We'll keep an eye out - for the expansion phase
- 75 • SR: You're going to put taxiways wherever you put buildings
- 76 • RK: There is an entry with a keypad
- 77
 - SR: It's an emergency exit. Construction crews are using the exit during the
 - 78 construction instead of using the main entrance.
 - 79
 - 80

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81 ***SAFE Zone:***

- 82 • No Change

83

84 **ATTORNEYS REPORT:**

- 85 • Hangar Tenant's lease draft has a few changes to be made-
- 86 • Remainder of Attorney's Report to take place in Closed Session.

87

88 **CORRESPONDENCE:** None for the record

89

90 **COMMITTEE REPORTS**

91 ***AIRPORT COMMITTEE:***

92 The Committee met over the past month (TC/GSS/RK met with S. Reinman)

- 93 • NB: Are there tie-downs inside the hangars
- 94 ○ No, the hangars are "sheds"
- 95 ○ GSS: Chucks
- 96 ○ Ken Ressler will check on the tie downs inside the T-Hangars
- 97 • Fulfab will be doing the fabrication and will also install the building as well
- 98 • Hangars Tenant lease is pretty much complete.

99

100 ***PARK CONTROL AND SIGN COMMITTEE:***

101

102 ***CONTRACT REVIEW COMMITTEE:*** Is active.

103

104 ***MARKETING AND PUBLIC RELATIONS:***

105 Frances Kirschner | Frantasy Enterprises

- 106 • Working on the next LIC newsletter
- 107 ○ Blackman (went to Grand Opening of the showroom on New Hampshire Avenue)
- 108 ○ Icarus Brewery (did an interview with the company). Excellent story. A Lakewood
- 109 success story.
- 110 ○ Any suggestions would be welcome for future articles

111

112 **OLD BUSINESS:** None to report

113

114 **NEW BUSINESS:** None to report

115

116 The following resolution was offered by GSS/NB and carried to move the meeting into Closed

117 Session at 11:58AM

118

119 **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,

120 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under

121 circumstances; and

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122 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that
123 such circumstances presently exist.

124 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of
125 Lakewood in the County of Ocean as follows:

126 1. The public shall be excluded from discussion of private and confidential matters
127 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
128 hereinafter specified.

129 2. The general nature of the subject matter to be discussed is as follows:

130 **CONTRACT NEGOTIATIONS**

131 **PERSONNEL**

132 **LITIGATION**

133 **OTHER**

134 3. It is anticipated at this time that the above stated subject matter will be made public only
135 when the reasons for discussing and acting on them in closed session no longer exists;
136 said determination to be made by further resolution adopted by the Industrial
137 Commission.

138 4. This resolution shall take effect immediately.

139



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141

142 On a motion by NB/JF and carried, the meeting returned to Open Session at 12:45 PM

143

144 GSS/JF: Motion to adjourn the meeting. Carried.

145

146 Meeting was adjourned at 12:46 PM

147

148

149 Dated: 3/7/17 by Anita B. Doyle, Administration Manager

150

151