

**LAKWOOD DEVELOPMENT CORPORATION
MEETING MINUTES
FEBRUARY 7, 2006**

CALL TO ORDER – Rabbi Weisberg, Chairman 4:38pm

ANNOUNCEMENT OF MEETING COMPLIANCE WITH THE SUNSHINE LAW.

Adequate notice of this meeting has been provided in accordance with the provisions of the Open Public Meetings Act, PL 1975, C 231, by notice published in both the Ocean County Observer and the Asbury Park Press, and by posting of same in the office of the Municipal Clerk, the office of the Lakewood Development Corporation, and upon the public bulletin board of the Lakewood Municipal Building.

ROLL CALL:

Present: Bertram Albert, Lynn Celli, Charles Cunliffe, Michael D’Elia (departed 5:36 pm), Mitch Dolobowsky, Ada Gonzalez, Adam Lieberman, Abraham Muller, James Waters, Rabbi Weisberg and alternate James Savage

Absent: Stanley Federowicz, Robert Mohel, Sen. Robert Singer and Francis Edwards.

Also Present: Russell K. Corby, Executive Director; Office Staff: Douglas Doyle, Anita Doyle, Trish Komsa and Joan Wilkes; Kevin Starkey of Starkey, Kelly, Bauer & Kenneally, Corporate Counsel.

COUNSEL PERFORMED OATH OF OFFICE ceremony for the reappointed member – Abraham Muller

- **Motion** – L. Celli/A. Gonzalez
To approve the minutes from the January meeting.
All in favor
Motion carried

OLD BUSINESS

Change of Meeting Dates, discussion held four members are not able to attend on Mondays. Consensus was to remove Resolution 06-02-8 from the agenda.

Lynn Celli informed the members that she received a phone call on Friday that the Lemon Law Senate Bill S-426 and Assembly Bill 1154 is going to be heard on Thursday in Trenton and requested that the LDC show support. The Executive Director reminded members that a resolution was sent to the Senate Committee last year and suggested that we update the resolution to reflect the new numbers.

- **Motion** – L. Celli/B. Albert
Update resolution to reflect new bill numbers and send to Senate Committee for hearing scheduled Thursday.
Roll vote taken
All in favor
Motion carried

NEW BUSINESS

The Chairman turned the meeting over to the Executive Director to conduct the Reorganization Meeting.

- **Motion** – A. Muller/M. D’Elia
To nominate Rabbi Weisberg for Chairman
Executive Director asked for any other nominations for chairman, hearing none, closed the nominations.
All in favor
Motion carried
- **Motion** – M. D’Elia/B. Albert
To nominate S. Federowicz for Vice Chairman
Executive Director asked for any other nominations for Vice Chairman, hearing none, closed the nominations.
All in favor
Motion carried
- **Motion** – M. D’Elia/M. Dolobowsky
To nominate Abraham Muller for Secretary/Treasurer
Motion – B. Albert/L. Celli
To nominate James Waters for Secretary/Treasurer
Executive Director asked for any further nominations for Secretary/Treasurer, hearing none, closed the nominations.
Vote by show of hands: (7 votes) A. Muller, (4 votes) J. Waters
Motion carried – A. Muller Secretary/Treasurer

Meeting was turned over to the re-elected Chairman, Rabbi Weisberg.

DIRECTOR’S REPORT:

The Executive Director informed the members that we will be doing Professional Appointments tonight, reminding the members that in December the Board decided to do the fair and open process. Directing the member’s attention to the center of the table, the director informed the members that the list of those appointees as well as the qualifications were available for their inspection. Further stating as prescribed in our notice; these were received in sealed envelopes and opened on February 3rd by the Director, witnessed by Joan Wilkes.

The Executive Director informed the members that the Second Generation Report was also on the table for their review and provided a synopsis of the financials.

The Executive Director referred the members to the Ethic and Board Meetings statement that was included in their packet stating that as we are in a era where everyone is talking about ethics, we should read it and refresh ourselves in terms of conduct that individual board members have with respect to responsibilities.

The Executive Director stated that on April 5th, the Administrative Budget has to be submitted to the UEZ and will be presented to the Board for approval at the April meeting. He intends to have the annual budget available for submission to the members in March for the April agenda.

The Executive Director reviewed and summarized the resolutions on the consent agenda.

The Executive Director moved on the non-consent resolutions:

- **Resolution 06-02-8** – Meeting Dates was removed from the agenda.
- **Resolution 06-02-9** is the establishing a Grant/Fund Raising Development Coordinator for the LDC. This is a multi-task position, very specific to development and grant money. Further stating that his current staff has done a very good job and capable, but in today's world development, fund raising and grant writing has become a high specialty and very competitive in terms of our applications.
- **Resolution 06-02-10** is appointing Professional Services Contracts, all of the appointees have submitted proposals and are qualified, however, the Director apologized to the members stating an amendment is needed because we received another packet for the Marketing & Public Relations Consultant, both are equally qualified and we can appoint as many as we like. The Director requested for one of the members to make a motion to include BP Graphics in the list of Professional Services.
- **Resolution 06-02-11** is to authorize the encumbrance of \$91,400 of Second Generation Funds to get certain projects off the ground. The description and the work to be done for each project, this is for the soft costs, this will provide us with the information enabling us to make a future determination if it will be a UEZ project and go to Trenton. The Director provided the members with more detailed information on each proposed project. Discussion followed.

The Executive Director informed the members that the State UEZ Coordinators will be meeting on March 16th in Lakewood and all the Board members will be receiving invitations.

COMMITTEE REPORTS:

Nothing to report.

PUBLIC COMMENTS:

No comments.

TRUSTEES COMMENTS:

Questioned was raised as to whether the issue with the Asbury Park Press has been resolved, Charles Cunliffe responded that a meeting has been scheduled for February 13th where members of the Committee and community will be meeting with the Editors and Editorial Board of the Asbury Park Press.

CHAIRMAN'S COMMENTS:

The Chairman wanted to thank all the members for the re-elections and their vote of confidence.

The Chairman moved on to the consent agenda.

Bertram Albert requested that Resolution 06-02-3 be removed from the consent agenda.

Motion - J. Waters/M. Dolobowsky

To accept consent agenda with the removal of Resolution 06-02-3

- **RESOLUTION 06-02-1** - Releasing Executive Session Minutes
- **RESOLUTION 06-02-2** - Designating depositories for corporate investment
- **RESOLUTION 06-02-4** - Maintenance of Petty Cash fund
- **RESOLUTION 06-02-5** – Authorizing reinvestment of 2nd Generation Funds for the year 2006
- **RESOLUTION 06-02-6** – Transferring micro loan account to UEZ Loan Pool Account
- **RESOLUTION 06-02-7** – Application submission for \$3,000 grant to Ocean County Department of Transportation.

Roll vote taken

All in favor

Motion carried.

- **Motion** – M. Dolobowsky/C. Cunliffe
To accept Resolution 06-02-3 - Adopting newspapers for legal advertising.
Discussion followed with Mr. Albert wanting to amend resolution. Counsel informed board that motion by B. Albert will take precedent over motion made to accept resolution.

- **Motion** – B. Albert/L. Celli
Amend Resolution 06-02-3 to include the Asbury Park Press as a newspaper for legal advertising.
Discussion followed
Roll vote taken
Yes – B. Albert, L. Celli and J. Waters
No – C. Cunliffe, M. D’Elia, M. Dolobowsky, A. Gonzalez, A. Lieberman, A. Muller, J. Savage and Rabbi Weisberg
Motion denied

Roll vote taken on motion to accept resolution 06-03-2
All in favor
Motion carried.

Charles Cunliffe requested, for the record, who were the four members that could not make Monday meetings. Information was provided.

- **Motion** – A. Gonzalez/A. Muller
To accept Resolution 06-03-9 – Creating a Grant/Fund Raising Coordinator position.
Discussion followed.

The Chairman requested that a hard copy of the e-mail packet be available by Friday, informing the members that if they experience any difficulty getting the e-mail they can go to the LDC office by Monday and make copies or review what they need. This will eliminate any last minute glitches where members do not have enough opportunity to review the material.

Roll vote taken
All in favor
Motion carried.

- **Motion** – C. Cunliffe/M. Dolobowsky
To accept Resolution 06-02-10 – Appointing/qualifying Professional Service providers.
Motion – A. Gonzalez/A. Muller
To amend Resolution 06-02-10 to include B.P. Graphics as a pre-qualified Public Relations Consultant
Roll vote taken
All in favor
Motion carried.

- **Motion** – C. Cunliffe/M. Dolobowsky
To accept Resolution 06-02-10 as amended
Roll vote taken
All in favor
Motion carried.

- **Motion** – C. Cunliffe/A. Gonzalez
To accept Resolution 06-02-11 – Encumbrance of Second Generation Funds for 2006 Projects.

- **Motion** – B. Albert/L. Celli
To amend resolution to break out each item separately
Roll vote taken
Yes, B. Albert, L. Celli, A. Gonzalez, J. Savage
No, C. Cunliffe, M. D’Elia, M. Dolobowsky, A. Lieberman, A. Muller, J. Waters and Rabbi Weisberg
Motion denied.

Roll vote taken – on resolution as originally proposed
Yes, C. Cunliffe, M. Dolobowsky, A. Gonzalez (abstaining #3), A. Lieberman, A. Muller, Rabbi Weisberg
No, B. Albert, L. Celli, J. Savage, J. Waters
Motion carried.

MOTION TO ADJOURN – C. Cunliffe/M. Dolobowsky

All in favor
Motion carried.
5:40 p.m.