



Township of Lakewood

MUNICIPAL BUILDING
231 THIRD STREET
LAKEWOOD, NEW JERSEY 08701
732-364-2500 • FAX: 732-994-4568



DEPARTMENT OF HUMAN RESOURCES

Patricia A. Komsa

TO: All Interested Parties
FROM: Patricia Komsa, Director of Human Resources
DATE: October 5, 2017
RE: **Vacancy for the Township of Lakewood –
Police Department: Crossing Guards (civilian)-Part-time**

There are several vacancies for Crossing Guards in the Police Department. This is a civilian employee position and is part-time. Salary starts at \$12.75 an hour.

Job Description: Under direction, regulates and directs the movement of school children at a street intersection, paying particular attention to their safety; does other related duties.

Applications can be found on our website www.lakewoodnj.gov/department/hr or in the municipal building located at 231 Third Street, 2nd Floor outside the Manager's office.

Please email your application with "Crossing Guard" in the subject line to pkomsa@lakewoodnj.gov

or mail:

Human Resources
Township of Lakewood
231 Third Street
Lakewood, NJ 08701

Applications should be submitted no later than October 31, 2017

The Township of Lakewood is an Equal Opportunity Employer



APPLICATION FOR EMPLOYMENT



**PLEASE COMPLETE & RETURN TO
FIRST FLOOR RECEPTION DESK
OR MAIL TO THE ADDRESS AT
THE BOTTOM OF THE
APPLICATION.**

The Township of Lakewood is an Equal Opportunity Employer.

This form has been designed to comply with State & Federal fair employment practice laws prohibiting employment discrimination.

APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available		Desired Salary	
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for Lakewood Township?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Do you possess a valid NJ Driver's License?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

EDUCATION

High School		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Subjects Studied	Degree? YES <input type="checkbox"/>
College		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Subjects Studied	Degree? YES <input type="checkbox"/>
Other		Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Subjects Studied	Degree? YES <input type="checkbox"/>

REFERENCES

Please give the names of three (3) persons not related to you, whom you have known at least one (1) year

Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	

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PREVIOUS EMPLOYMENT LIST BELOW CURRENT AND FORMER EMPLOYERS, STARTING WITH LAST EMPLOYER FIRST

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

May we contact your previous supervisor for a reference? YES NO

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

May we contact your previous supervisor for a reference? YES NO

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE	
Branch	From: To:
Rank at Discharge:	Type of Discharge:
If other than honorable, explain:	

GENERAL
Subjects of special study or research work:

DISCLAIMER AND SIGNATURE

I CERTIFY THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I ALSO AM AWARE THAT EMPLOYMENT IS SUBJECT TO A PHYSICAL EXAMINATION.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS SUBJECT TO THE RULES AND REGULATIONS OF THE TOWNSHIP OF LAKEWOOD AND NJ CIVIL SERVICE COMMISSION.

Signature	Date
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