

LAKEWOOD INDUSTRIAL COMMISSION

AGENDA - Regular Business Meeting

November 18, 2020

Time and Place: 11:30 AM Remote via WebEx and Town Hall Streams
Lakewood Municipal Building, 231 Third Street, Lakewood, NJ 08701

*Adequate notice of this meeting was provided in accordance with the Senator Byron M. Baer Open Public Meetings Act.
L.1975, c.231,s.1; amended 2006, c.70, s.2.*

Due to constraints imposed by the State of New Jersey and the Township of Lakewood in their efforts to contain the COVID-19 pandemic, the determination has been made that the Lakewood Industrial Commission shall comply and that any meetings of the Lakewood Industrial Commission shall be conducted remotely and shall provide access to the public via electronic means until further notice.

Announcement -This Open Public Meeting meeting is scheduled to take place in compliance with directives issued by the NJ Division of Local Government Services in response to Executive order 103. Rules of order and conduct will be announced and are provided.

1. **FLAG SALUTE:**
 - Flag Salute / Moment of Silence
2. **ROLL CALL:**
 - Presiding:
3. **MINUTES:**
 - October 14, 2020
4. **FINANCE:**
 - STATEMENT OF ACCOUNTS:**
 - November 18, 2020
 - BILL LIST:**
 - November 18, 2020
 - BUDGET TO ACTUAL REPORT:**
 - November 18, 2020
5. **EXECUTIVE DIRECTOR'S REPORT:**
 - Steven Reinman, Executive Director**
 - New Public Meeting Procedures (Resolution 201101)
6. **ATTORNEY'S REPORT:**
 - **Sean T. Kean, Esq**
7. **CORRESPONDENCE:**
 - LIC recommendations to Township Committee regarding Tax Abatement applications for tax relief in the development of two new industrial buildings: 825 Towbin Av, LLC (40,000SF); 1719 Oak St, LLC (74,400SF)
8. **OLD BUSINESS:**
9. **NEW BUSINESS:**
 - LIC Proposed Meeting Schedule for 2021
10. **COMMITTEE REPORTS:**
 - Site Review Committee**, Justin Flancbaum, Chairman
 - Finance Committee**, Shlomo Katz, Chairman
 - Client Review Committee**, Greg Stafford-Smith, Chairman
 - Park Control/Signs/Advertising/Promotion**, Hal Halvorsen, Chairman
 - Airport Mgmt/Development Committee**, Greg Stafford-Smith, Chairman
 - Contract Review Committee**, Justin Flancbaum, Chairman
 - Strand Subcommittee**, Tom Calabro, Chairman
11. **MARKETING AND PUBLIC RELATIONS:**
 - Report by Frances A. Kirschner / Frantasy Enterprises
12. **COMMENTS FROM THE PUBLIC:**

13 CONSENT AGENDA RESOLUTIONS:

201101

Resolution of the Lakewood Industrial Commission establishing updated public meeting procedures (in compliance with Executive Order 103)

14 RESOLUTIONS:

(Individual - Roll Call Vote)

15 CLOSED SESSION:

- Litigation & Contract Negotiations

16 COMMENTS FROM THE CHAIRMAN:

17 COMMENTS FROM THE COMMISSIONERS:

18 ADJOURNMENT:

PUBLIC MEETING ACCESS Information:

Online access / Live streaming (link) to the meeting:

https://www.townhallstreams.com/towns/lakewood_twp_nj

To JOIN the WebEx meeting as a member of the Public (password dkUXppUs658):

[LIC Webex Meeting 11/18/20](#)

To join the virtual Webex meeting via phone call:

(408) 418-9388 | Meeting # 1329551817 Pass dkUXppUs658

Public Comment (during the meeting) emailed to:

LICComments@lakewoodnj.gov

Comments by mail may be sent to:

Lakewood Industrial Commission, 231 3rd Street, Lakewood, NJ 08701. Mailed written comments must be received by 12 Noon the day before the meeting.

Proper decorum by the public will be strictly enforced. A complete review of rules and guidelines for public participation in remote public meetings can be found here:

https://lakewoodnj-my.sharepoint.com/:b:/r/personal/ad Doyle_lakewoodnj_gov/Documents/00.%20LIC%20Business%2003-01-20%20through%2006-30-20/111820%20LIC%20rescheduled%20from%20110420%20LIC/Remote%20Meetings%20rules%20LIC.pdf?csf=1&web=1&e=krEITq

An audible comment during the public portion of the meeting may be scheduled by "raising your hand" (by dialing *3 on the keypad or keying in *3 on the keyboard) or clicking the "hand" icon if by internet. Please wait patiently to be called upon during the that public comment segment of the meeting. Comments may also be emailed 8 hours prior to the meeting to: LICComments@lakewoodnj.gov

The next meeting of the Lakewood Industrial Commission is scheduled to take place December 9, 2020

1. The following procedures and requirements will be enforced for Lakewood Industrial Commission (LIC) remote public meetings:
 - (a) Members of the Public wishing to comment during the public portion of meetings or during a public hearing may press *3 on their keyboard or keypad to raise their hand. The Executive Director or such other person so designated from time to time will keep members of the public muted, except when they are selected to speak during the public portion of the meeting. Members of the Public may also mute themselves or discontinue their video through the "Webex" platform.
 - (b) Members of the Public may submit written comments in advance of a meeting, which will be read during the public portion of the meeting. Written comments shall contain the person's name and address and may be submitted to Steven Reinman, Executive Director, Lakewood Industrial Commission, 231 Third Street, Lakewood, NJ 08701. Emailed comments, emailed to LICComments@lakewoodnj.gov, must be received at least 8 hours prior to the meeting. Mailed comments must be received by 12:00 p.m. the day before the meeting. Submission of public comments prior to the meeting must identify the name and address of the submitter. No anonymous comments will be accepted.
 - (c) Public comments submitted prior to the meeting shall be read aloud by an authorized representative of the Industrial Commission during the public meeting in a manner audible to all meeting participants. Written comments received prior to the meeting will be read after all those members of the public attending the meeting wishing to provide live/audible comment have had the opportunity to do so. The same time limit of three (3) minutes shall apply to each of the public comments received prior to the meeting. Each written comment shall be read from the beginning, until the time limit is reached. If duplicative written comments are received, the name of each commenter will be noted for the record, and the contents may be summarized. After the comments received by email or in writing prior to the meeting are read, no other public comment will be permitted.
 - (d) The LIC will not accept comments made through the "chat" feature available on the WebEx remote meetings platform, by text messaging, or other platforms.
 - (e) The agenda for the meeting will be available on the Township of Lakewood's website and the Lakewood Industrial Commission's webpage.
 - (f) Immediately after calling the meeting to order, the designated Chairman shall ensure that the dial-in number or other means of conducting the meeting remotely is working. If the dial-in number or other means of conducting the meeting remotely is not working and cannot be returned to working order within a reasonable period of time, the meeting shall be adjourned by the chair of the meeting to another time.
 - (g) The LIC Attorney or such other person so designated by the LIC from time to time, shall announce at the beginning of the remote public meeting the procedures and requirements for making public comment.
 - (h) In the event the meeting is being recorded, the public will be advised.
 - (i) If any member of the Public is attending remotely, he/she will be provided an opportunity to provide public comment of no greater than three (3) minutes in duration during the public comment portion of the meeting during the time in the meeting set forth on the agenda (this applies equally to written public comments submitted via email or through the mail). The Chairman / Chairman's designee will ask whether any member of the public has a comment. If a member of the Public provides an indication as set forth above that they wish to speak, then the Chairman / Chairman's designee shall enable the person to speak. Such person shall set forth their name and address for the record. A member of the public wishing to speak during the public comment portion of the meeting will be identified by the last 4 digits of his or her phone number or by the name he or she has signed in with, at which time such member of the public will be unmuted. The LIC Attorney shall inform the commenter when he or she has one (1) minute of time remaining to comment. At the conclusion of the commenter's comments, he or she will again be muted. There will be no cross-dialogue during the public comment portion of the meeting. Once all members of the Public who wish to make comments have been heard and all written comments have been read, any Lakewood Industrial Commission member may address any comments made.
 - (j) If any member of the Public is attending remotely, and a closed session is called by the LIC as permitted by the Open Public Meetings Act, a separate call-in number or other electronic means of limiting remote participation shall be available so only the members of the LIC and other persons needed for the closed session may participate. It shall be clearly stated at what point in the agenda the closed session will occur, the reasons for the closed session, the projected length of the closed session, whether formal action will be taken on any matter after the closed session, and that the public will not be able to hear the Members or provide comment during the closed session. The LIC shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.

- (k) Any member of the Public who is attending remotely must participate in the meeting with appropriate decorum and act in a civil manner. Disruptive behavior will not be tolerated. The LIC reserves the right to exclude those members of the Public who display disruptive conduct or make comments that are disruptive, which includes but is not limited to sustained inappropriate behaviors such as shouting, interruption, or the use of profanity. Members of the Public engaged in such conduct will receive a warning, and if the conduct continues, the person shall be muted and his or her comments deemed concluded. If time permits, and after all other members have been given the opportunity to make comment and all comments submitted in writing before the meeting have been read, the disruptive speaker shall be given the opportunity to continue to comment and be permitted to utilize the unused three (3) minutes of time originally allotted to him or her. Should the commenter remain disruptive, he or she shall be placed on mute or at the discretion of the LIC, removed from video and/or removed from the meeting.
- (l) Members of the Public may also be immediately, and without warning, muted, removed from video and/or removed from the meeting for conduct or comments that are harassing, demeaning, threatening, and/or offensive to any person's race, gender, color, age, national origin, religion, sexual orientation, gender identity or expression, and disability (list is representative, not exclusive).
- (m) The Lakewood Industrial Commission, at its discretion, may change the technology for conducting remote public meetings from WebEx/Town Hall Streams to an alternate acceptable form of audio/videoconferencing technology.

2. Any prior ordinance or resolution controlling the decorum of the LIC meetings continue to be in effect unless directly contradictory to the provisions in LIC Resolution 201101.
3. A copy of the LIC Resolution 201101 (enabling resolution) shall be prominently posted under the "Useful Links" section of the Township of Lakewood's Department of Economic Development web page.

LAKEWOOD INDUSTRIAL COMMISSION
STATEMENT OF ACCOUNTS
NOVEMBER 18, 2020

| | | Total All LIC-Held Accounts | \$ 1,963,196.03 |
|------------------------------------------------------------------------------|---------------------|-----------------------------|-----------------|
| Checking Account (Investors # XXXXX5880) Interest Rate 12-31-19 APYE | | | |
| | 0% Interest Bearing | | |
| Balance Forward: | \$ 0.01 | 1/1/2020 | |
| No Interest Generated . Pending Closeout | | | |
| Total InvestorsBank Checking Account: | | \$ 0.01 | |
| Checking Account (Operations) Lakeland Bank (Acct# XXXXX1404) APY .3% | | | |
| Opening Balance | \$ 569,068.04 | 1/1/2020 | |
| Bill List 1/8/20 | \$ (9,474.33) | 1/8/2020 | |
| Deposit: Land Lease First Energy/AT&T | \$ 608.35 | 1/14/2020 | |
| Deposit: T-Hangars Leases | \$ 3,600.00 | 1/14/2020 | |
| Interest Earned 1/31/20 | \$ 696.02 | 1/31/2020 | |
| Deposit: AT&T / First energy Land Lease Block 1609 P/O Lot 21 | 608.35 | 2/18/2020 | |
| Deposit: I-Hangars Leases | \$ 9,050.00 | 2/18/2020 | |
| Deposit: BlueClaws Lease (1/1/20-3/31/20) | \$ 46,465.06 | 2/18/2020 | |
| Bill List 2/19/20 | \$ (16,386.04) | 2/19/2020 | |
| Interest Earned 2/28/20 | \$ 645.29 | 2/28/2020 | |
| Deposit First Energy /AT&T Cell Tower Land Lease | \$ 608.35 | 3/9/2020 | |
| Deposit T-Hangar Leases | \$ 3,150.00 | 3/9/2020 | |
| Interest Earned 3/31/20 | \$ 767.93 | 3/31/2020 | |
| Bills Released / Paid BL: 3/18/20 - Meeting Canceled | \$ (10,759.48) | 3/18/2020 | |
| Bill List of 4/22/20 | \$ (46,646.34) | 4/22/2020 | |
| Interest Earned 4/30/20 | \$ 141.44 | 4/30/2020 | |
| Deposit: T-Hangars Leases | \$ 7,200.00 | 5/4/2020 | |
| Deposit- First Energy-AT&T Land Lease Payment Cell Tower | \$ 608.35 | 5/4/2020 | |
| Deposit: T-Hangars Leases | \$ 3,150.00 | 5/12/2020 | |
| Deposit AT&T Land Lease - Cell tower | \$ 608.35 | 5/12/2020 | |
| Bill List of 5/13/20 | \$ (30,753.77) | 5/13/2020 | |
| Interest Earned through 5/29/20 | \$ 130.56 | 5/29/2020 | |
| Bill List for 6/10/20 | \$ (64,933.53) | 6/10/2020 | |
| Deposit AT&T Land Lease - Cell tower | \$ 608.35 | 6/23/2020 | |
| Deposit T-Hangar Leases | \$ 14,800.00 | 6/23/2020 | |
| Interest earned 6/30/20 | \$ 133.66 | 6/30/2020 | |
| Approved Bill list of 7/8/20 (LIC Operations) | \$ (36,677.37) | 7/8/2020 | |
| Deposit T-Hangars Rent | \$ 16,050.00 | 8/11/2020 | |
| Deposit AT&T Toras Menachem All Chem Land Lease Paments | \$ 50,883.36 | 8/11/2020 | |
| T-Hangars Rent | \$ 769.00 | 8/11/2020 | |
| June 2020 Credit Card Processed (Airport) | | pending | |
| July Credit cards Processed (Airport) | | pending | |
| Interest earned 7/31/20 | \$ 117.34 | 7/31/2020 | |
| Bill List of 8/12/20 | \$ (68,136.87) | 8/12/2020 | |
| Interest Earned 8/31/20 | \$ 117.70 | 8/31/2020 | |
| Deposit Reimbursement AT&T Land Lease | \$ 1,730.35 | 9/8/2020 | |
| Deposit T-Hangar Leases | \$ 6,750.00 | 9/8/2020 | |
| Bill List of 9/9/20 | \$ (51,784.56) | 9/9/2020 | |
| ACH Deposit - All Chem August/September 2020 | \$ 21,666.66 | 9/30/2020 | |
| Bank Interest Earned | \$ 115.64 | 9/30/2020 | |
| Deposits (T-Hangars) | \$ 10,820.00 | 10/8/2020 | |
| Deposits (Refunds Wngs & Precision Filters) | \$ 264.66 | 10/8/2020 | |
| Deposits (Land Leases CGSR and AT&T) | \$ 10,608.35 | 10/8/2020 | |
| ACH Deposits - All Chem Land Lease 10/1/20 | \$ 10,333.33 | 10/1/2020 | |
| ACH Deposit - All Chem Land Lease payment for 11/1/20 | \$ 10,333.33 | 10/1/2020 | |
| Bill List 10/14/20 | \$ (70,963.63) | 10/14/2020 | |
| Airport client CC Purchases/Payments/ Fuel/Rent/Ramp October 2020 | \$ 4,827.72 | | |
| Bank Interest Earned 10/30/20 | \$ 119.13 | 10/30/2020 | |
| ACH - THangar HC & JG | \$ 2,000.00 | 10/20/2020 | |
| CC Processing Fees October 2020 | \$ (1,004.22) | | |
| Telebroad (Airport Phones) | \$ (116.78) | 10/2/2020 | |
| Proposed LIC Operations Bill List 11/18/20 | \$ (46,877.21) | 11/18/2020 | |
| Total Lakeland Bank OPERATIONS ACCOUNT: | | \$ 355,640.54 | |

LAKEWOOD INDUSTRIAL COMMISSION
STATEMENT OF ACCOUNTS
NOVEMBER 18, 2020

| Money Market Account (Holding) Lakeland Bank (Acct# XXXXX1390) APY .3% | | |
|----------------------------------------------------------------------------------------------------------------|------------------------|-----------------|
| Opening Balance: | \$ 1,177,449.51 | 1/1/2020 |
| Interest Earned 1/31/20 | \$ 1,450.04 | 1/31/2020 |
| Interest Earned 2/28/20 | \$ 1,311.32 | 2/28/2020 |
| Interest Earned 3/31/20 | \$ 1,500.32 | 3/31/2020 |
| Interest Earned 4/30/20 | \$ 291.38 | 4/30/2020 |
| Interest Earned 5/29/20 | \$ 281.74 | 5/29/2020 |
| Interest Earned 6/30/20 | \$ 310.96 | 6/30/2020 |
| Interest earned through 7/31/20 | 301.32 | 7/31/2020 |
| Jersey Aero Club - Security Deposit | \$ 1,300.00 | 8/11/2020 |
| Interest Earned 8/31/20 | \$ 301.61 | 8/31/2020 |
| Interest Earned 9/30/20 | \$ 292.07 | 9/30/2020 |
| Interest Earned 10/31/20 | \$ 292.14 | 10/31/2020 |
| Total Lakeland Bank MONEY MARKET ACCOUNT: \$ 1,185,082.41 | | |
| Checking Account (STRAND THEATER ASSET - Apartments Revenue) Lakeland Bank (Acct# XXXX4802) APY .3% | | |
| Opening Balance: | \$ 338,484.79 | 1/1/2020 |
| Bill List 1/8/20 | \$ (6,545.32) | 1/8/2020 |
| Interest Earned 1/31/20 | \$ 412.27 | 1/31/2020 |
| Deposit: Apartment Tenant Rent for January 2020 | \$ 6,580.00 | 2/18/2020 |
| Bill List 2/19/20 | \$ (36,646.81) | 2/19/2020 |
| Interest Earned 2/28/20 | \$ 366.41 | 2/28/2020 |
| Deposit February Rent - Apartments | \$ 7,240.00 | 3/9/2020 |
| Bills: payment released 3/18/20 - meeting Canceled | \$ (2,691.52) | 3/18/2020 |
| Interest Earned 3/31/20 | \$ 389.19 | 3/31/2020 |
| Bill List of 4/22/20 | \$ (4,207.77) | 4/22/2020 |
| Interest Earned 4/30/20 | \$ 75.65 | 4/30/2020 |
| Deposit Strand Apartment Rents | \$ 6,450.00 | 5/12/2020 |
| Bill List of 5/13/20 | \$ (3,035.11) | 5/13/2020 |
| Deposit Apartments Rent- March | \$ 7,240.00 | 5/5/2020 |
| Interest Earned 5/29/20 | \$ 74.35 | 5/29/2020 |
| Bill List 6/10/20 | \$ (4,233.32) | 6/10/2020 |
| Deposit April Rents Collected | \$ 7,986.00 | 6/23/2020 |
| Deposit May Rents Collected | \$ 7,260.00 | 6/23/2020 |
| Interest earned 6/30/20 | \$ 83.00 | 6/30/2020 |
| Proposed Bill List - Strand Theater Expenses 7/8/20 | \$ (11,315.73) | 7/8/2020 |
| Interest Earned 7/31/20 | | pending |
| Deposit June Rents Collected | \$ 7,180.00 | 8/11/2020 |
| Proposed Bill List of 8/12/20 | \$ (4,877.23) | 8/12/2020 |
| Bank Interst Earned | \$ 80.57 | 8/31/2020 |
| Deposit-10 Apartments Rent (July) | \$ 6,960.00 | 9/8/2020 |
| Bill List 9/9/20 | \$ (8,566.88) | 9/9/2020 |
| Interest Earned September 30, 2020 | 78.43 | 9/30/2020 |
| Deposit - 10 Apartments Rent (August 2020) | \$ 7,530.00 | 10/8/2020 |
| Bill List of 10/14/20 | \$ (16,334.29) | 10/14/2020 |
| Interest Earned 10/30/20 | \$ 78.16 | 10/30/2020 |
| Proposed Bill List of 11/18/20 | \$ (8,927.06) | 11/18/2020 |
| \$ 297,167.78 | | |

LAKEWOOD INDUSTRIAL COMMISSION
STATEMENT OF ACCOUNTS
NOVEMBER 18, 2020

| | | | |
|-----------------------------------------------------------------------|----------------------|------------|---------------------|
| Checking Account- LAKEWOOD AIRPORT REVENUE (Acct# XXXXX4810) | | | |
| Lakeland Bank APY .3% | | | |
| Opening Balance | \$ 7,026.30 | 1/1/2020 | |
| FBO Rent | \$ 1,000.00 | 1/14/2020 | |
| Interest Earned | \$ 9.33 | 1/31/2020 | |
| FBO Rent | \$ 1,000.00 | 2/18/2020 | |
| Interest Earned 2/28/20 | \$ 9.34 | 2/28/2020 | |
| Interest Earned 3/31/20 | \$ 11.50 | 3/31/2020 | |
| Interest Earned 4/30/20 | \$ 2.23 | 4/30/2020 | |
| Interest Earned 5/29/20 | \$ 2.16 | 5/29/2020 | |
| Deposit Club Fuel Prepayment and Club Lease | \$ 20,575.00 | 6/23/2020 | |
| Interest earned 6/30/20 | \$ 3.74 | 6/30/2020 | |
| Interest Earned 7/31/20 | \$ 8.63 | 7/31/2020 | |
| Deposit Tie Down Fees | \$ 740.00 | 8/11/2020 | |
| Deposit Fuel Pre-purchases and Tie Down Fees | \$ 36,510.00 | 8/11/2020 | |
| Deposit Tie Down Rent Fuel Purchases | \$ 695.24 | 8/11/2020 | |
| Deposit Cash Fuel Sales | \$ 1,064.38 | 9/8/2020 | |
| Deposit TieDown Club Rent Prepay Fuel | \$ 25,605.00 | 9/8/2020 | |
| Interest Earned September 30, 2020 | \$ 22.54 | 9/30/2020 | |
| Deposits Ramp/Tie Downs | \$ 5,990.00 | 10/8/2020 | |
| Deposit Club Pre-pay fuel | \$ 21,000.00 | 10/8/2020 | |
| Deposit Banner Towing Fees | \$ 4,000.00 | 10/8/2020 | |
| Bank Interest Earned October 2020 | \$ 29.90 | 10/30/2020 | |
| | \$ 125,305.29 | | |
| <u>REAL ESTATE - ATTORNEY TRUST Acct. -</u> | | | |
| <u>Held by Cleary Giacobbe Alfieri Jacobs LLC</u> | | | |
| LIC to Shvarzblat / Cedarbridge Properties (Construction Escrow Held) | \$ 65,000.00 | 12/15/2016 | \$ 65,000.00 |
| TOTAL Held: Attorney Real Estate Trust Acct: | \$ 65,000.00 | | |
| TOTAL OF ALL ACCOUNT BALANCES: | | | 2,028,196.03 |
| Anita B. Doyle, Administrative Manager | | 11/18/2020 | |

Lakewood Industrial Commission

Bill List

November 18, 2020

| Num | Name | Memo | Amount |
|--------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------|---------------------|
| Lakeland - Operating 680401404 | | | |
| DM | Telebroad | 14591 (Telephone service Lakewood Airport) | \$ 123.66 |
| 3960 | Ascent Aviation Group | 100LL Aviation Fuel Inv# 703047 BOL 351277 | \$ 6,418.05 |
| 3961 | Ascent Aviation Group | Inv#712183(100 LL Aviation fuel) M244256 | \$ 12,990.38 |
| 3962 | Acer Trailer Sales | Inv1353 Inv 1358 (Equipment Trailer) | \$ 5,399.31 |
| 3963 | BP Print Group | Inv#370340 369628 369197 360524 369298 Marketing Branding | \$ 5,262.00 |
| 3964 | Cleary Giacobbe Alfieri & Jacobs | Inv 87990 Legal Services through 10/31/20 | \$ 1,057.00 |
| 3965 | Duvy's Media LLC | Inv27902 Lakewood Twp Website Management | \$ 280.75 |
| 3966 | Anita B. Doyle | Admin Mgr Oct 2020 + reimbursement OOP | \$ 2,185.47 |
| 3967 | Frantasy Enterprises, LLC | Marketing and Public Relations Services - November 2020 | \$ 2,000.00 |
| 3968 | Gannett New Jersey Newspapers | Legal Advertisements - Publications Acct# 303329 Ad 4437668 Ad 4439656 Ad 4468745 | \$ 188.70 |
| 3969 | Israel Reinman | Exec Dir Automobile Allowance November 2020 | \$ 500.00 |
| 3970 | Tokarski Millemann Architects, LLC | Reimb FedEx to RVE | \$ 16.91 |
| 3971 | Verizon Wireless | Inv9866109141 / acct # 742365695-00001 11/02/20-12/01/20 | \$ 6.16 |
| 3972 | Aish Fire Protection Co. | Fire Suppression Inspection and Service Lakewood Airport | \$ 471.00 |
| 3973 | Champion Contracting Services | Septic Pump Out Services - Lakewood Airport Inv81598 & 81722 | \$ 325.00 |
| 3974 | McKenzie Diversified Resources | Inv#00009 Airport Management Services October 2020 Services | \$ 8,787.39 |
| 3975 | JCP&L Airport | Electric services - Lakewood Airport and T-Hangars | \$ 584.75 |
| 3976 | Arrow Locksmiths & Security | Inv#6495A B13 | \$ 110.00 |
| 3977 | J. W. Finley Inc. | Inv#320256 Fuel Oil Operations Lakewood Airport | \$ 170.68 |
| Total Lakewood Industrial Commission and Airport Operations | | | \$ 46,877.21 |
| Lakeland - Strand APARTMENTS | | | |
| 238 | Aggressive Property Maintenance | Strand Maintenance and Property Management Services | \$ 6,707.79 |
| 239 | Arrow Locksmiths & Security | Inv# 6382A | \$ 484.81 |
| 240 | JCP&L Strand | 100 021 180 490 | \$ 134.10 |
| 241 | NJ American Water Company | 1018-210023140616 (Strand Theater and Apartments) | \$ 606.83 |
| 242 | NJ American Water Company | 1018-210023100311 - Strand Gallery | \$ 60.24 |
| 243 | NJ American Water Company | 1018-210023140661 - Strand Fire Service | \$ 179.66 |
| 244 | NJ Natural Gas Co.- Strand | 22-0020-0822-69 092420-102620 Calculated | \$ 638.63 |
| 245 | Ozane | Acct 1453 - Routine Strand Pest Control | \$ 115.00 |
| Strand Theater and Apartments Building Operations | | | \$ 8,927.06 |
| TOTAL BILL LIST | | | \$55,804.27 |

Lakewood Industrial Commission

Budget vs. Actual

January through December 2020

Expenses

| | Jan - Dec 20 | Budget | \$ Over Budget |
|--|--------------|--------|----------------|
|--|--------------|--------|----------------|

Ordinary Income/Expense

Expense

| | | | |
|------------------------------|-----------|--|---------------------------|
| Real Estate Development Fees | 19,864.00 | | NJDEP Block 1160, Lot 228 |
|------------------------------|-----------|--|---------------------------|

STRAND · Strand Theater Bldg Operations

| | | | |
|-------------|----------|--|--|
| Natural Gas | 4,189.53 | | |
|-------------|----------|--|--|

| | | | |
|-----------------|----------|--|--|
| Water and Sewer | 2,532.31 | | |
|-----------------|----------|--|--|

| | | | |
|-------------------------------------------------|------------|--|--|
| STRAND · Strand Theater Bldg Operations - Other | 100,433.49 | | |
|-------------------------------------------------|------------|--|--|

| | | | |
|-----------------------------------------------|------------|--|-----------------|
| Total STRAND · Strand Theater Bldg Operations | 107,155.33 | | Strand Expenses |
|-----------------------------------------------|------------|--|-----------------|

LIC OPERATIONS

3.1 · PROFESSIONAL SERVICES

6353 · Engineering Services

| | | | |
|--------------------------------------|------|-----------|------------|
| Eng00 · General Engineering Services | 0.00 | 15,000.00 | -15,000.00 |
|--------------------------------------|------|-----------|------------|

| | | | |
|-------------------------------------|----------|--|--|
| 6353 · Engineering Services - Other | 3,500.00 | | |
|-------------------------------------|----------|--|--|

| | | | |
|-----------------------------------|----------|-----------|------------|
| Total 6353 · Engineering Services | 3,500.00 | 15,000.00 | -11,500.00 |
|-----------------------------------|----------|-----------|------------|

| | | | |
|-----------------------------|-----------|----------|----------------------------|
| 6354 · Auditor / Accounting | 10,000.00 | 3,000.00 | 7,000.00 2018 & 2019 Audit |
|-----------------------------|-----------|----------|----------------------------|

6350 · Marketing & Pub Rel Adm

3.1.3.1 · MARKETING

| | | | |
|-----------------------------------|-----------|-----------|-----------|
| 63501 · Marketing & PR Contractor | 22,000.00 | 24,000.00 | -2,000.00 |
|-----------------------------------|-----------|-----------|-----------|

| | | | |
|---------------------------------------|----------|-----------|-----------|
| 63502 · Website Management Contractor | 3,056.00 | 10,000.00 | -6,944.00 |
|---------------------------------------|----------|-----------|-----------|

| | | | |
|---------------------------|-----------|-----------|-----------|
| Total 3.1.3.1 · MARKETING | 25,056.00 | 34,000.00 | -8,944.00 |
|---------------------------|-----------|-----------|-----------|

| | | | |
|--------------------------------------|-----------|-----------|-----------|
| Total 6350 · Marketing & Pub Rel Adm | 25,056.00 | 34,000.00 | -8,944.00 |
|--------------------------------------|-----------|-----------|-----------|

| | | | |
|---------------------------|-----------|-----------|-----------|
| 6352 · Appraisal Services | 12,628.75 | 20,000.00 | -7,371.25 |
|---------------------------|-----------|-----------|-----------|

| | | | |
|-----------------------|-----------|-----------|-----------|
| 6351 · Legal Services | 35,658.00 | 40,000.00 | -4,342.00 |
|-----------------------|-----------|-----------|-----------|

| | | | |
|-----------------------------------|-----------|------------|------------|
| Total 3.1 · PROFESSIONAL SERVICES | 86,842.75 | 112,000.00 | -25,157.25 |
|-----------------------------------|-----------|------------|------------|

4. · ADMINISTRATIVE EXPENSES

| | | | |
|-----------------------------|----------|----------|---------|
| 6355 · Automobile Allowance | 5,500.00 | 6,000.00 | -500.00 |
|-----------------------------|----------|----------|---------|

| | | | |
|-------------------|--------|--------|---------|
| 6251 · Petty Cash | 179.51 | 900.00 | -720.49 |
|-------------------|--------|--------|---------|

| | | | |
|-------------------|--------|----------|-----------|
| 7601 · Cell Phone | 290.76 | 1,800.00 | -1,509.24 |
|-------------------|--------|----------|-----------|

| | | | |
|--------------------------------|----------|----------|--------------------------------------------------|
| 6012 · Special Events & Awards | 8,394.97 | 2,000.00 | 6,394.97 OJC / Airport Marketing Promo Materials |
|--------------------------------|----------|----------|--------------------------------------------------|

6013 · Association Memberships

| | | | |
|----------------------------------|------|--------|---------|
| 60131 · Lkwd Chamber of Commerce | 0.00 | 400.00 | -400.00 |
|----------------------------------|------|--------|---------|

| | | | |
|-----------------------------------------|--------|--------|-------|
| 60132 · Monmouth/Ocean Development Cncl | 270.00 | 260.00 | 10.00 |
|-----------------------------------------|--------|--------|-------|

| | | | |
|--------------------------------------|--------|--------|---------|
| Total 6013 · Association Memberships | 270.00 | 660.00 | -390.00 |
|--------------------------------------|--------|--------|---------|

Lakewood Industrial Commission
Budget vs. Actual
 January through December 2020

| | Expenses | | |
|-------------------------------------------------|-------------------|-------------------|-------------------|
| | Jan - Dec 20 | Budget | \$ Over Budget |
| 7101 · Legal Ads | 792.85 | 1,000.00 | -207.15 |
| 7103 · Meeting Registrations | 1,558.00 | 500.00 | 1,058.00 |
| 7104 · Marketing-ConstantContact | 405.00 | 750.00 | -345.00 |
| 7105 · LIC Exclusive Web Page | 0.00 | 5,000.00 | -5,000.00 |
| 7110 · Office Equipment | 1,903.43 | 3,500.00 | -1,596.57 |
| 7111 · Office Fixtures | 8,365.53 | 500.00 | 7,865.53 |
| 7112 · Software | 159.83 | 500.00 | -340.17 |
| 7650 · Travel & Expenses | | | |
| 76502 · Staff Travel & Tickets | 23.60 | | |
| 76501 · Accommodations & Meals | 149.85 | | |
| 7650 · Travel & Expenses - Other | 2,755.98 | 3,000.00 | -244.02 |
| Total 7650 · Travel & Expenses | 2,929.43 | 3,000.00 | -70.57 |
| 7602 · Exec Dir Business Developmt | 0.00 | 1,000.00 | -1,000.00 |
| 7125 · Unclassified Admin Expenses | | | |
| 7120 · Reorganization Meeting Exp | 268.93 | 500.00 | -231.07 |
| 71012 · Admin Expenses - Other | 5,420.96 | 6,500.00 | -1,079.04 |
| Total 7125 · Unclassified Admin Expenses | 5,689.89 | 7,000.00 | -1,310.11 |
| Total 4. · ADMINISTRATIVE EXPENSES | 36,439.20 | 34,110.00 | 2,329.20 |
| Total LIC OPERATIONS | 123,281.95 | 146,110.00 | -22,828.05 |
| 4A · Misc 1099 Contractors | | | |
| Administration Manager | 18,660.00 | 16,800.00 | 1,860.00 |
| Data Update Project | 0.00 | 2,000.00 | -2,000.00 |
| Total 4A · Misc 1099 Contractors | 18,660.00 | 18,800.00 | -140.00 |

Lakewood Industrial Commission

Budget vs. Actual

January through December 2020


| | Expenses | | |
|---------------------------------------------|-------------------|-------------------|--------------------|
| | Jan - Dec 20 | Budget | \$ Over Budget |
| 5. LAKEWOOD AIRPORT OPERATIONS | | | |
| Equipment Leases | 238.84 | | |
| Ops Supplies - Office Equipment | 812.38 | | |
| Airport Management Services | 38,771.90 | | |
| Airport Association Expenses | 0.00 | 500.00 | -500.00 |
| FUEL purchases | 107.00 | | |
| Insurance | 7,612.00 | | |
| License Registrations Renewal | 185.00 | | |
| Professional Services - Airport | 10,641.91 | 10,000.00 | 641.91 |
| AIRPORT Utilities | | | |
| Telephone Service | 123.66 | | |
| Fuel Oil / Heating fuel | 170.68 | | |
| Fire Suppression | 471.00 | | |
| Electricity | 1,479.00 | | |
| Water / Sewer / Septic Services | 1,290.00 | | |
| Total AIRPORT Utilities | 3,534.34 | | |
| Total 5. LAKEWOOD AIRPORT OPERATIONS | 61,903.37 | 10,500.00 | 51,403.37 |
| 6. LAKEWOOD AIRPORT T-HANGARS | | | |
| Operations | | | |
| Equipment- T Hangars | 110.00 | 500.00 | -390.00 |
| Utilities | | | |
| Fire Alarm System Monitoring | 2,230.00 | 3,000.00 | -770.00 |
| Electricity | 4,916.54 | 5,000.00 | -83.46 |
| Total Utilities | 7,146.54 | 8,000.00 | -853.46 |
| Other Unspecifiable Services | 0.00 | 500.00 | -500.00 |
| Total Operations | 7,256.54 | 9,000.00 | -1,743.46 |
| Total 6. LAKEWOOD AIRPORT T-HANGARS | 7,256.54 | 9,000.00 | -1,743.46 |
| 7. PROJECTS | | | |
| LAKEWOOD AIRPORT | | | |
| Terminal Building | | | |
| Temporary Terminal | 68,252.15 | 40,000.00 | 28,252.15 |
| Total Terminal Building | 68,252.15 | 40,000.00 | 28,252.15 |
| Equipment | | | |
| EQUIPMENT Fit Out | 5,399.31 | | |
| Equipment - Other | 29,670.00 | 24,000.00 | 5,670.00 |
| Total Equipment | 35,069.31 | 24,000.00 | 11,069.31 |
| Unanticipated Expenses | 0.00 | 0.00 | 0.00 |
| LAKEWOOD AIRPORT - Other | 0.00 | 100,000.00 | -100,000.00 |
| Total LAKEWOOD AIRPORT | 103,321.46 | 164,000.00 | -60,678.54 |
| PARK & RIDE | 0.00 | 100,000.00 | -100,000.00 |
| ROADWAY REPAVING - Schedule C | 0.00 | 150,000.00 | -150,000.00 |
| SIGNAGE - Ind Pk Signage Project | 0.00 | 50,000.00 | -50,000.00 |
| Total 7. PROJECTS | 103,321.46 | 464,000.00 | -360,678.54 |
| Total Expense | 441,442.65 | 648,410.00 | -206,967.35 |

LAKWOOD INDUSTRIAL COMMISSION

231 Third Street, Lakewood, NJ 08701 • Telephone: (732) 364-2500
Ext. 5395

Steven Reinman, Executive Director



MEMO TO: Lauren Kirkman, Municipal Clerk
FROM: Steven Reinman, Executive Director 
DATE: November 8, 2020
RE: Application for Project Tax Abatement
825 TOWBIN AVE, LLC
825 Towbin Avenue, Lakewood, NJ 0801
Block 1160, New Lot 251.02 (following subdivision)

Application for Project Tax Abatement was received for supporting recommendation for tax relief for new construction of a one-story single-tenant industrial facility (29' clear height) of approximately 40,000 square feet in size on the subject site located in the M-1 Zone (Industrial Zone) at 825 Towbin Avenue in the Corporate Park section of the Lakewood Industrial Park.

The Application was made within the prescribed time frames within which to file.

The referenced construction is located within Lakewood's Urban Enterprise Zone boundaries. The narrative provided with the application references that, following completion of the building, it is anticipated that the tenant would provide approximately 46 new employment opportunities to Lakewood Township residents and residents of the region.

Based on data reviewed and on the applicant's compliance with qualifying criteria, as Executive Director of the Lakewood Industrial Commission, I recommend positive consideration by the Lakewood Township Committee of the application filed by **825 TOWBIN AVE, LLC** for this project.

SR:abd


cc: Steven Secare, Esq., Township Attorney
Tax Assessor
LIC Commissioners
File

LAKWOOD INDUSTRIAL COMMISSION

231 Third Street, Lakewood, NJ 08701 • Telephone: (732) 364-2500
Ext. 5395

Steven Reinman, Executive Director



MEMO TO: Lauren Kirkman, Municipal Clerk
FROM: Steven Reinman, Executive Director 
DATE: November 8, 2020
RE: Application for Project Tax Abatement
1719 OAK ST, LLC
1719 Oak Street, Lakewood, NJ 0801
Block 1160, New Lot 251.01 (following subdivision)

Application for Project Tax Abatement was received for departmental recommendation for tax relief for a one-story multi-tenant industrial facility of approximately 74,400 square feet in size on the subject site located in the M-1 Zone (Industrial Zone) at 1719 Oak Street in the Corporate Park section of the Lakewood Industrial Park.

The Application was made within the prescribed time frames within which to file.

The referenced new construction is located within Lakewood's Urban Enterprise Zone boundaries. The narrative provided with the application references that the building is anticipated to provide approximately 160 new employment opportunities to Lakewood Township residents and residents of the region.

Based on data reviewed and on the applicant's compliance with qualifying criteria, as Executive Director of the Lakewood Industrial Commission, I recommend positive consideration by the Lakewood Township Committee of the application filed by **1719 OAK ST, LLC** for this project.

SR:abd

cc: Steven Secare, Esq., Township Attorney
Tax Assessor
LIC Commissioners
File

LAKWOOD INDUSTRIAL COMMISSION

231 Third Street, Lakewood, NJ 08701 • Telephone: (732) 364-2500
Ext. 5395

Steven Reinman, Executive Director



Draft

PUBLIC NOTICE

PLEASE TAKE NOTICE that the following is a schedule of regular meetings of the **Lakewood Industrial Commission** for the calendar year 2021.

Regular meetings of the Lakewood Industrial Commission (LIC) are traditionally held on the fourth Wednesday of each month excepting conflicts with established holidays (religious and legal) and, during the event of the COVID-19 pandemic, in compliance with Executive Order 103, will be scheduled to take place virtually via the WebEx web platform (or any other platform as approved) and live-streamed via Town Hall Streams until further notice. Details will be posted prior to each meeting with associated Public access information.

| | | | | |
|-----------|-----------|----|------|---|
| Wednesday | January | 13 | 2021 | * |
| Wednesday | February | 10 | 2021 | |
| Wednesday | March | 10 | 2021 | |
| Wednesday | April | 14 | 2021 | |
| Wednesday | May | 12 | 2021 | |
| Wednesday | June | 9 | 2021 | |
| Wednesday | July | 14 | 2021 | |
| Wednesday | August | 11 | 2021 | |
| Wednesday | September | 1 | 2021 | |
| Wednesday | October | 13 | 2021 | |
| Wednesday | November | 10 | 2021 | |
| Wednesday | December | 8 | 2021 | |

Meetings of the Lakewood Industrial Commission are open to the public and formal action may be taken. This Notice is being provided in accordance with the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2.

* Reorganization meeting

By Steven Reinman
Executive Director
Lakewood Industrial Commission

RESOLUTION

201101

RESOLUTION OF THE LAKEWOOD INDUSTRIAL COMMISSION ESTABLISHING REMOTE MEETING PROCEDURES AND REQUIREMENTS FOR THE LAKEWOOD INDUSTRIAL COMMISSION DURING DECLARED STATES OF EMERGENCY

WHEREAS, on March 9, 2020, Governor Murphy issued Executive Order 103 declaring a state of emergency as a result of the COVID-19 pandemic; and

WHEREAS, on March 16, 2020, Governor Murphy issued Executive Order 104, which announced aggressive social distancing measures as a result of the COVID-19 pandemic, which included encouraging employees to tele-work if feasible and limiting large social gatherings and in-person meetings such as those conducted by local government entities; and

WHEREAS, local government entities such as Lakewood Industrial Commission (the “LIC”) have continued to conduct public meetings and hearings during the COVID-19 pandemic remotely so as to continue the effective administration of government and to enable the general public to continue to participate in government decision making without unduly compromising public health, safety, and welfare; and

WHEREAS, the Division of Local Government Services (“DLGS”) issued remote meeting guidance in March 2020 to provide a list of possible solutions available for local government entities to host remote meetings in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. (“OPMA”); and

WHEREAS, the Director of the DLGS has promulgated emergency regulations, codified at N.J.A.C. 5:39-1.1 to -1.7, which establish standard protocols for remote public meetings held by local government entities during a Governor-declared emergency, including minimum procedures to be followed to provide reasonable notice and to allow public input; and

WHEREAS, On September 24, 2020, the DLGS issued Local Finance Notice 2020-21, expounding upon the emergency regulations; and

WHEREAS, to allow the LIC to continue to conduct public business, and to allow the public to attend public meetings remotely, consistent with and in compliance with Executive Order 104, the OPMA, and N.J.A.C. 5:39-1.1 to -1.7, the LIC establishes standard protocols for remote public meetings as set forth in this Resolution;

WHEREAS, the LIC has determined to adopt the following standard protocols and procedures for conducting remote public meetings, including minimum procedures to be followed to provide reasonable notice and to allow public input:

NOW, THEREFORE, BE IT RESOLVED BY THE LAKEWOOD INDUSTRIAL COMMISSION that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The following procedures and requirements are hereby adopted for the LIC's remote public meetings:
 - (a) The public notice of each meeting conducted remotely shall contain the dial-in conference number and/or web address and all other information (e.g., meeting ID, password) that will be necessary for members of the public to participate in and access the meeting remotely. The LIC presently uses "Zoom" audio/video to conduct its remote public meetings. Members of the public wishing to comment during the public portion of meetings or during a public hearing may press "*9" for Zoom audio or click on the appropriate "Zoom" video button to raise their hand. The Executive Director or such other person so designated from time to time will keep members of the public muted, except when they are selected to speak during the public portion of the meeting. Members of the public may also mute themselves or discontinue their video through the "Zoom" platform.

Members of the public may submit written comments in advance of a meeting, which will be read during the public portion of the meeting. Written comments shall contain the person's name and address and may be submitted to Steven Reinman, Executive Director, Lakewood Industrial Commission, 231 Third Street, Lakewood, New Jersey 08701. Emailed comments must be received at least 8 hours prior to the meeting. Mailed comments must be received by **12:00 p.m.** the day before the meeting. Submission of public comments prior to the meeting must identify the name and address of the submitter. No anonymous comments will be accepted.

- (b) Public comments submitted prior to the meeting shall be read aloud by an authorized representative of the LIC during the public meeting in a matter audible to all meeting participants. Written comments received prior to the meeting will be read after all those members of the public attending the meeting wishing to provide comment have had the opportunity to do so. The same time limit of three (3) minutes shall apply to each of the public comments received prior to the meeting. Each written comment shall be read from the beginning, until the time limit is reached. If duplicative written comments are received, the name of each commenter will be noted for the record, and the contents may be summarized. After the comments received by email or in writing prior to the meeting are read, no other public comment will be permitted.
- (c) The LIC will not accept comments made through the "chat" feature available on Zoom remote meetings or by text messaging or other platforms.
- (d) The agenda for the meeting will be available on the Lakewood Industrial Commission's website.
- (e) Immediately after calling the meeting to order, the designated Chairman shall ensure that the dial-in number or other means of conducting the meeting remotely is working. If the dial-in number or other means of conducting the meeting remotely

is not working and cannot be returned to working order in a reasonable period of time, the meeting shall be adjourned by the chair of the meeting to another time.

- (f) The LIC Attorney or such other person so designated by the LIC from time to time, shall announce at the beginning of the remote public meeting the procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used.
- (g) In the event the meeting is being recorded, the public will be advised.
- (h) If any member of the public is attending remotely, he/she will be provided an opportunity to provide public comment of no greater than three (3) minutes in duration during the public comment portion of the meeting during the time in the meeting set forth on the agenda (this applies equally to written public comments submitted via email or through the mail). The designated Chairman will ask whether any member of the public has a comment. If a member of the public provides an indication as set forth above that they wish to speak, then the designated Chairman shall enable the person to speak. Such person shall set forth their name and address for the record. A member of the public wishing to speak during the public comment portion of the meeting will be identified by the last 4 digits of his or her phone number or by the name he or she has signed in with, at which time such member of the public will be unmuted. The LIC Attorney shall inform the commenter when he or she has one (1) minute of time remaining to comment. At the conclusion of the commenter's comments, he or she will again be muted. There will be no cross dialogue during the public comment portion of the meeting. Once all members of the public who wish to make comment have been heard and all written comments have been read, any Lakewood Industrial Commission Member, may address any comments made without cross dialogue.
- (i) If any member of the public is attending remotely, and a closed session is called by the LIC as permitted by the OPRA, a separate call-in number or other electronic means of limiting remote participation shall be available so only the members of the LIC and other persons needed for the closed session may participate. The Attorney shall clearly state at what point in the agenda the closed session will occur, the reasons for the closed session, the projected length of the closed session, whether formal action will be taken on any matter after the closed session, and that the public will not be able to hear the Members or provide comment during the closed session. The LIC shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.
- (j) Any member of the public who is attending remotely must participate in the meeting with appropriate decorum and act in a civil manner. Disruptive behavior will not be tolerated. The LIC reserves the right to exclude those members of the public who display conduct or make comments that are disruptive, which includes but is not limited to sustained inappropriate behaviors such as, shouting, interruption, or the use of profanity. Members of the public engaged in such conduct will receive a warning, and if the conduct continues, the person will be muted and his or her comments deemed concluded. If time permits, and after all other members have been given the opportunity to make comment and all comments submitted in writing before the meeting have been read, the disruptive speaker shall be given the opportunity to continue to comment and be permitted to

utilize the unused three (3) minutes of time originally allotted to him or her. Should the commenter remain disruptive, he or she shall be placed on mute or in the discretion of the LIC, removed from video and/or removed altogether from the meeting.

- (k) Members of the public may also be immediately, and without warning, muted, removed from video and/or removed altogether from the meeting for conduct or comments that are harassing, demeaning, threatening, and/or offensive to any person's race, gender, color, age, national origin, religion, sexual orientation, gender identity or expression, and disability (list is representative, not exclusive).
 - (l) The LIC, in its discretion, may change the technology for conducting remote public meetings from ZOOM to an alternate acceptable form of audio/videoconferencing technology.
3. Any prior ordinance or resolution controlling the decorum of the LIC meetings continue to be in effect unless directly contradictory to the provisions in this Resolution.
 4. A copy of this Resolution shall be prominently posted under the "Official Notices" section of the LIC's website.

NOW, THEREFORE, BE IT RESOLVED that the Lakewood Industrial Commission hereby adopts the foregoing procedures and requirements for public comment during a remote public meeting; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the procedures and requirements for making public comment, along with an explanation of the audio muting function of the Zoom technology, shall be announced at the beginning of each remote public meeting and will be placed on the Lakewood Industrial Commission's website.

I hereby certify the above to be a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood, in the County of Ocean, and State of New Jersey at its meeting held on the 18th day of November 2020.

GREGORY B STAFFORD-SMITH
Secretary
Or Steven Reinman, Secretary's Designee

RESOLUTION

WHEREAS, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under circumstances; and

WHEREAS, this Industrial Commission of the Township of Lakewood is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Industrial Commission of the Township of Lakewood in the County of Ocean as follows:

1. The public shall be excluded from discussion of private and confidential matters involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as hereinafter specified.
2. The general nature of the subject matter to be discussed is as follows:

| | |
|------------------------------|-------------------------------------|
| CONTRACT NEGOTIATIONS | <input checked="" type="checkbox"/> |
| PERSONNEL | <input type="checkbox"/> |
| LITIGATION | <input checked="" type="checkbox"/> |
| OTHER | <input type="checkbox"/> |
3. It is anticipated at this time that the above stated subject matter will be made public only when the reasons for discussing and acting on them in closed session no longer exists; said determination to be made by further resolution adopted by the Industrial Commission.
4. This resolution shall take effect immediately.

I hereby certify that the above is a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood in the County of Ocean, State of New Jersey, at its meeting held on the 18th day of November 2020.

GREGORY B. STAFFORD-SMITH, Secretary

Or Steven Reinman, Secretary's Designee