



# Township of Lakewood

MUNICIPAL BUILDING  
231 THIRD STREET  
LAKEWOOD, NEW JERSEY 08701  
732-364-2500



The Township of Lakewood, Tax Collector's Office now offers an ACH Bank Draft program (direct withdrawal) to our taxpayers. This service assures your payment will be received in a timely manner as well as providing a safe and secure way to pay your taxes without the worry of mail delivery or coming in to pay in person.

## These are some things you need to know about ACH:

- You may enroll or cancel at any time, provided a completed authorization form is received at least three weeks prior to the scheduled draft dates.
- There is no fee for this service.
- If you would like to enroll in this program, please complete the entire authorization form. Be sure to attach a voided check or savings deposit slip. Incomplete applications will delay your enrollment.
- Quarterly property tax payments as billed will be debited from your CHECKING or SAVINGS account (as directed) on the payment due dates of **February 1, May 1, August 1 and November 1.**
- Please note, this authorization is to remain in full force and effect until the Township of Lakewood has received written notification from the taxpayer of its cancellation in such time and in such manner as to afford the Township of Lakewood and Depository a reasonable opportunity to act on it.
- Insufficient or returned items are subject to a \$20 fee per pursuant to the Township Code § 2-76.5 Fees, Penalties and Procedures for the Office of the Tax Collector and Chief Financial Officer.

## This is what you will need to get started:

- The property's Block and Lot (and Qualifier if applicable).
- The property's complete address.
- Banking information including a picture or pdf of your voided check or savings deposit slip for upload.
- A good phone number and email to reach you at if we have any questions.



# TOWNSHIP OF LAKEWOOD TAX COLLECTOR ACH ENROLLMENT FORM

Return completed form and voided check to: [ACHDIRECT@LAKEWOODNJ.GOV](mailto:ACHDIRECT@LAKEWOODNJ.GOV) or Att: Tax Collector, 231 Third Street, Lakewood NJ 08701 or Via the Township Website . Questions regarding ACH? Call **732-364-2500\*5223**

Block \_\_\_\_\_ Lot \_\_\_\_\_ Qual. \_\_\_\_\_  
Phone# \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Check One:    New \_\_\_\_\_ Change \_\_\_\_\_ Cancellation \_\_\_\_\_

### Authorization Agreement for Direct Payment of Quarterly Taxes (ACH Debits)

Taxpayer: \_\_\_\_\_ Property Location \_\_\_\_\_

I (We) hereby authorize the Township of Lakewood, to initiate debit entries to my (our)

Select One:    \_\_\_\_\_ Checking Account    or    \_\_\_\_\_ Savings Account

Indicate below at the depository financial institution named below, hereinafter called DEPOSITORY, and to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of US law.

Bank Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Routing (ABA) Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

I hereby authorize Lakewood Township to debit my checking or savings account each quarter (February, May, August, November) for the quarterly Tax payment. This authorization is to remain in full force and effect until the Township of Lakewood has received written request from me, for Lakewood Township to discontinue direct debit from my account. Upon notification of termination, in such time, and in such manner as to afford the Township of Lakewood and Depository a reasonable opportunity to act on it.

Name(s) – Please Print \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of the Account Holder

**NOTE: DEBIT AUTHORIZATIONS MUST PROVIDE THAT RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.**

**Insufficient or returned items are subject to a \$20 fee per pursuant to the Township Code § 2-76.5 Fees, Penalties and Procedures for the Office of the Tax Collector and Chief Financial Officer.**

**\*\*COPY OF A VOIDED CHECK or SAVINGS DEPOSIT SLIP MUST ACCOMPANY THIS AUTHORIZATION TO INITIATE PROCESS\*\***

Please attach VOIDED check or savings deposit slip here:

