

ORDINANCE OF THE TOWNSHIP OF LAKEWOOD, COUNTY OF OCEAN STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING CHAPTER II ENTITLED "ADMINISTRATION" SPECIFICALLY ARTICLE V ENTITLED "DEPARTMENT OF FINANCE" SPECIFICALLY SECTION 2.12.2 TO BE NAMED "CLAIMS APPROVAL AND DESIGNATION OF APPROVAL OFFICER DUTIES"

BE IT ORDAINED, by the governing body of the Township of Lakewood, County of Ocean, State of New Jersey, as follows:

SECTION 1. The Township Code of the Township of Lakewood is hereby amended and supplemented so as to amend Chapter II Article V Entitled "Department of Finance" so as to name section 12.2 which shall be entitled "Claims Approval and Designation of Approval Officer Duties" which shall read as follows:

- A. The Chief Financial Officer of the Township of Lakewood is hereby designated as the approval officer with the title of "Certifying and Approval Officer."
- B. The Certifying and Approval Officer shall ascertain the existence of proper and sufficient appropriations for the payments to be made and determining that there is legal authority for the payments, evidenced by action of a purchasing department or agent or officer in respect to the goods or services ordered and incurring of expense therefore.

SECTION 2. The Township Code of the Township of Lakewood is hereby amended and supplemented so as to amend Chapter II, entitled "Administration" Article V "Department of Finance" so as to name section 12.2 which shall be entitled Claims Approval and Designation of Approval Officer Duties" which shall read as follows:

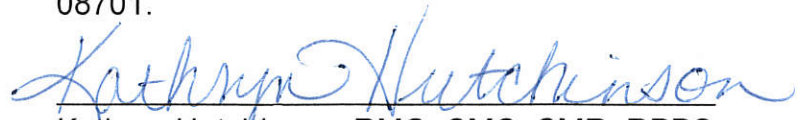
- C. Any and all purchases to be made by the Township of Lakewood, or any department thereof, which do not require sealed bids pursuant to statute shall be in accordance with the method designated herein, as follows

1. Approvals Over \$20,000.00

- a. The Certifying and Approval Officer reviews the purchase order to ascertain compliance with the purchasing procedures and policies and provisions of the Local Public Contract Law. All purchase orders which are approved by the Certifying and Approval Officer are then delivered to the Mayor and or his designee for approval and signature.

CERTIFICATION

I, Kathryn Hutchinson, Township Clerk of the Township of Lakewood, do hereby certify the foregoing to be a true and exact copy of the ordinance which was adopted by the Township Committee of the Township of Lakewood at a meeting held on **March 7, 2019** at 7:30 P.M., at the Municipal Building, located at 231 Third Street, Lakewood, NJ 08701.



Kathryn Hutchinson, RMC, CMC, CMR, RPPS
Township Clerk