

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: JULY 11, 2018

Adequate Notice of this meeting was provided in accordance with the provisions of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2.

- 1 Flag Salute | Moment of Silence
- 2 The meeting was called to order at 11:35 AM by Chairman Robert Kirschner
- 3 Roll Call for Attendance:

Commissioners

	Present	Absent
Brooks, Neil (NB)	X	
Calabro, Thomas (TC)	X	
Flancbaum, Justin (JF)	X	
Katz, Shlomo (SK)	-	X
Schuster, Edwin (ES)	X	
Stafford-Smith, Gregory (GSS)	-	X
Kirschner, Robert-Chairman (RK)	X	
Quorum Count:	5	2

LIC Professionals and Staff

Reinman, Steven- Exec. Dir.	X	
Catherine Kim for Sean T. Kean – Comm Atty	X	
Doyle, Anita–Admin Mgr	X	
Staiger, Jeff – Comm. Engineer	X	

Hon. Michael J. D’Elia, Liaison

Fran Kirschner / Frantasy Enterprises – Marketing and Public Relations

4 **MINUTES of the June 13, 2018 Meeting:**

5 TC/ES: Motion to accept the Minutes of June 13, 2018 as written. Carried.

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7 **STATEMENT OF ACCOUNTS:**

8 The Statement of Accounts was presented for acceptance by the Commissioners.

9 JF/TC: Motion to accept the Statement of Accounts as presented. Carried

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11 **BILL LIST:**

12 The following bills were presented for payment approval to be drawn from Industrial Commission
13 accounts:

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Num	Name	Memo	Amount
3610	Brendan D. Reilly	Intern to LIC Services June 18 - June 22, 2018	\$ 200.00
3611	Brendan D. Reilly	06/25/18-06/29/18 LIC Intern duties performed	\$ 200.00
3612	Brendan D. Reilly	week of 07/02/18-07/06/18 LIC Intern duties provided - time sheet attached	\$ 80.00

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3613	Frantasy Enterprises, LLC	Marketing and Public Relations Services July & August 2018	\$ 3,600.00
3614	Constant Contact	(Prepayment Invoice # JMAC9SQAB16918) LAKEWOOD INDUSTRIAL COMMISSION	\$ 405.00
3615	Owen, Little & Associates, Inc.	Invoice#12479 (LKWDIP) Engineering & Surveying Services	\$ 1,660.00
3616	Watchung Spring Water Co., Inc.	Acct 127214 Meeting Supplies	\$ 79.93
3617	Duvy's Media LLC	Inv# 21646 Webmaster - Lakewood Township / Lakewood Industrial Commission - Hosting - ecommerce ...	\$ 251.58
3618	SHI INTERNATIONAL CORP	DELL XPS 13 laptop - Invoice#B08421477	\$ 1,797.34
3619	Anita B. Doyle	ADMINISTRATIVE MANAGEMENT SERVICES JUNE 1- JUNE 30 2018	\$ 1,330.00
3620	Israel Reinman	CAR ALLOWANCE JULY&AUGUST 2018 + REIMBURSEMENT OF OOP EXP	\$ 1,022.00
3621	Yussi's	MEETING EXPENSES 7/11/18	\$ 202.00
3622	Brendan D. Reilly	Data Intern Services 7/9/18-7/13/18	\$ 200.00
Bill List Total:			\$ 11,027.85

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TC/JF Motion to approve the Bill List dated July 11, 2018 as presented. On Roll Call:
On Roll Call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	x		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	x		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstained from voting on item 3613

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BUDGET TO ACTUAL REPORT:

The Budget to Actual Report was provided to give the Commissioners an overview of expenditures posted against the adopted budget. Big Ticket items have not yet come through. When they do, they will eat up balances in the budget. No action was required to be taken.

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25 **COMMENTS FROM THE PUBLIC:**

26 None.

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28 **EXECUTIVE DIRECTOR'S REPORT:**

- 29 • Gave an overview of the meeting with the FAA ref: Land Release

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31 **ATTORNEY'S REPORT**

32 Catherine Kim will report in Closed Session.

33
34 **PUBLIC RELATIONS AND MARKETING:**

35 Fran Kirschner reported on the following:

- 36 • UNEX received a national award. The LIC interviewed UNEX in a past newsletter. The
- 37 manufacture racking/conveyor systems. Brian Newirth
- 38 • August 17th – US Air Force Band is performing at the Strand. Ocean First and Fulton Bank
- 39 are sponsoring the performance.
- 40 • July 25, 2018 – Jersey Shore Association of HR – Free Webex on Managing Human
- 41 Resources + Staff + Automation. Noon to 1 PM

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43 **OLD BUSINESS:**

44 None

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46 **NEW BUSINESS:**

47 Will the Commission meeting for August follow its Summer Schedule (cancelation of August

48 meeting unless time is of the essence)? By consensus, the Commissioners elected to cancel the

49 August 8th meeting unless there is something important that needs action.

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51 JF/TC offered the following Resolution to move the meeting into Closed Session for reasons of

52 Litigation and Contract Negotiations. Carried.

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54 **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,

55 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under

56 circumstances; and

57 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that

58 such circumstances presently exist.

59 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of

60 Lakewood in the County of Ocean as follows:

- 61 1. The public shall be excluded from discussion of private and confidential matters
 - 62 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
 - 63 hereinafter specified.
 - 64 2. The general nature of the subject matter to be discussed is as follows:
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