

LAKWOOD INDUSTRIAL COMMISSION

Regular Business Meeting

April 11, 2018

Time and Place: 11:30AM Conference Room C (Second Floor)
Lakewood Municipal Building, 231 Third Street, Lakewood, NJ 08701

*Adequate notice of this meeting was provided in accordance with the Senator Byron M. Baer Open Public Meetings Act.
L.1975, c.231,s.1; amended 2006, c.70, s.2.*

1. **FLAG SALUTE:**
 - Flag Salute / Moment of Silence
2. **ROLL CALL:**
 - Presiding: Robert Kirschner
3. **MINUTES:**
 - March 14, 2018
4. **FINANCE:**
 - **STATEMENT OF ACCOUNTS:**
 - April 11, 2018
 - **BILL LIST:**
 - April 11, 2018
 - **BUDGET TO ACTUAL REPORT:**
 - April 11, 2018
5. **COMMENTS FROM THE PUBLIC:**
6. **EXECUTIVE DIRECTOR'S REPORT:**
 - **Steven Reinman, Executive Director**
 - **UPDATE:** Lakewood Airport T-Hangars
 - Tenants for hangars space
 - Adopted: Lakewood Township to LIC - conveyance of Lakewood Airport
 - **Disposition of SAFE Zone** (Master Plan has been adopted to include the ABC Zone)
 - **Sean T. Kean, Esq**
7. **ATTORNEY'S REPORT:**
8. **CORRESPONDENCE:**
9. **COMMITTEE REPORTS:**
 - **COMMITTEES**
 - **Site Review Committee**, Justin Flancbaum, Chairman
 - Site plans are pending review and comment to the Lakewood Planning Board
 - **Finance Committee**, Shlomo Katz, Chairman
 - **Client Review Committee**, Greg Stafford-Smith, Chairman
 - **Park Control/Signs/Advertising/Promotion**, Neil Brooks, Chairman
 - **SIGNS** - Removal of old LIC signs from Industrial Park
 - **SIGNS** - Development of New Signage Program - Progress / Meetings - drawing
 - **Airport Mgmt/Development Committee**, Greg Stafford-Smith, Chairman
 - **Contract Review Committee**, Justin Flancbaum, Chairman
10. **MARKETING AND PUBLIC RELATIONS:**
 - Report by Frances A. Kirschner / Frantasy Enterprises
11. **OLD BUSINESS:**
12. **NEW BUSINESS:**
13. **CLOSED SESSION:**
 - Litigation & Contract Negotiations
14. **CONSENT AGENDA RESOLUTIONS:**
 - None anticipated
15. **RESOLUTIONS (Non Consent):**
 -
16. **COMMENTS FROM THE COMMISSIONERS:**
17. **ADJOURNMENT:**

Next meeting of the LIC: May 9, 2018 at 11:30 AM

LAKEWOOD INDUSTRIAL COMMISSION
STATEMENT OF ACCOUNTS

APRIL 11, 2018

		Total All LIC-Held Accounts \$ 1,309,916.51
Checking Account (Investors # 729905880) Interest Rate 7/31/17 APYE		
1.26% Interest Bearing		
Balance Forward:		\$ 312,269.07
	Bank Interest Earned 12/31/17	\$ 311.10
	Cancel Check # 3317 MPT Ocean County Roads Department	\$ 48,855.69
	Replacement Check# 3318 MPT Township of Lakewood	\$ (48,855.69)
	Bank Interest Earned 1/31/18	\$ 381.44
	Bank Interest Earned through 2/28/18	\$ 306.94
	Replacement Check # 3319 Bill List portion drawn from Investors Bank	\$ (289,865.27)
	3/14/18 - Schedule C 4th Quarter 2017 Invoice & Payment Pending	
	Bank Interest earned March 2018	\$ 104.35
Total InvestorsBank Checking Account:		\$ 23,507.63
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Checking Account (Operations) Lakeland Bank (Acct# 680401404) APY		
1.21%		
	Opening Balance	\$ 86,807.03
	Deposit Airport T-Hangars Lease Payments	\$ 2,250.00
	Deposit Blue Claws + AT&T cell Tower	\$ 45,533.72
	Approved Bill List (January 10, 2018)	\$ (6,359.24)
	Bank Interest Earned January 2018	\$ 208.93
	Deposit Airport T-Hangars Lease Payments	\$ 5,250.00
	Deposit Land Lease A T & T Feb 2018	\$ 529.00
	Bill List for 2/14/18 - includes adjustment for void check # 3525 to Iorio and replacement w check# 3562 for final payment #19 (providing a credit on the bill list total and adjusts bank total)	\$ 12,287.72
	Bank Interest Earned February 2018	\$ 178.24
	Bill list 3/14/18 drawn from Lakeland (estimated)	\$ (5,907.41)
	Deposit CGRS lease 1606-9 + AT&T Lease	\$ 10,529.00
	Deposit T-Hangars Lease Payments	\$ 11,850.00
	Bank Interest Earned March 2018	\$ 142.00
	Estimated Bill List for 4/11/18	\$ (16,430.26)
Total Lakeland Bank OPERATIONS ACCOUNT:		\$ 146,868.73
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Money Market Account (Holding) Lakeland Bank (Acct# 680401390) APY		
1.21 %		
	Opening Balance:	\$ 1,136,153.25
	Bank Interest Earned January 2018	\$ 1,217.08
	Bank interest Earned February 2018	\$ 1,047.00
	Bank Interest Earned March 2018	\$ 1,122.82
Total Lakeland Bank MONEY MARKET ACCOUNT:		\$ 1,139,540.15
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REAL ESTATE - ATTORNEY TRUST Acct. -		
Held by Cleary Jacobbe Alfieri Jacobs LLC		
	LIC to Shvarzblat / Cedarbridge Properties (Construction Escrow Held)	\$ 65,000.00
	TOTAL Held: Attorney Real Estate Trust Acct:	\$ 65,000.00
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TOTAL OF ALL ACCOUNT BALANCES:		1,374,916.51
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Anita B. Doyle, Administrative Manager		4/11/2018

Lakewood Industrial Commission

Bill List

April 11, 2018

Num	Name	Memo	Amount
3570	Cleary Giacobbe Alfieri & Jacobs	Legal Services rendered through 3/31/18	\$ 2,785.60
3571	DepoLink	Invoice # 30021 Job # 32401 - LIC meeting 10/24/01 Transcription Services	\$ 1,405.15
3572	Anita B. Doyle	Administration Management through March 2018	\$ 1,155.00
3573	Anita Doyle as Agent of LIC	Replenishment - receiptd	\$ 138.16
3574	Duvy's Media LLC	Invoice # 20957 - March 2018 Services Website hosting - Lakewood Township	\$ 154.17
3575	Frantasy Enterprises, LLC	Inv#040118 Marketing and Public Relations Services April 2018	\$ 2,000.00
3576	Tri Town	Client# 84414 Legal Notices - Contract Award Owen Little+ Starmark 3/21/18	\$ 95.30
3577	Israel Reinman	Executive Director Car Allowance April 2018	\$ 400.00
3578	Owen, Little & Associates, Inc.	Invoice#12122 Services through 4/1/18	\$ 7,507.96
3579	Select Security AlarmMonitoringTHangars	Hangars	\$ 495.00
3580	Watchung Spring Water Co., Inc.	Invoice# 8557267 Acct# 127214	\$ 93.92
3581	Yussi's	Meeting Expenses (estimated)	\$ 200.00
		Bill list total for 4/11/18	\$ 16,430.26

Lakewood Industrial Commission
Budget vs. Actual
January through December 2018

Expense	Adopted Budget	Expenditures - Jan - Dec 2018	Budget Balance Remaining
OPS - OPERATIONS			
3.1 - Professional Services			
6353 - Engineering Services			
Eng00 - General ENGINEERING SERVICES	10,000.00	0.00	10,000.00
Contr18 - Survey- Owens Little	29,500.00	7,507.96	21,992.04
Total 6353 - Engineering Services	39,500.00	7,507.96	31,992.04
6354 - Auditor / Accounting	3,000.00	0.00	3,000.00
6350 - Marketing & Pub Rel Adm			
3.1.3.1 - MARKETING			
63501 - Marketing & PR Contractor	24,000.00	8,000.00	16,000.00
63502 - Website Management Contractor	10,000.00	1,818.75	8,181.25
Total 3.1.3.1 - MARKETING	34,000.00	9,818.75	24,181.25
Total 6350 - Marketing & Pub Rel Adm	34,000.00	9,818.75	24,181.25
6352 - Appraisal Services	10,000.00	0.00	10,000.00
6351 - Legal Services	40,000.00	12,377.95	27,622.05
Total 3.1 - Professional Services	126,500.00	29,704.66	96,795.34
4. - ADMINISTRATIVE EXPENSES			
6355 - Automobile Allowance	4,800.00	1,600.00	3,200.00
6251 - Petty Cash	900.00	272.00	628.00
7601 - Cell Phone	1,200.00	0.00	1,200.00
6012 - Special Events & Awards	1,500.00	0.00	1,500.00
6013 - Association Memberships			
60131 - Lkwd Chamber of Commerce	400.00	0.00	400.00
60132 - Monmouth/Ocean Development Cncl	260.00	260.00	0.00
Total 6013 - Association Memberships	660.00	260.00	400.00
7101 - Legal Ads	750.00	441.95	308.05
7103 - Meeting Registrations	500.00	40.00	460.00
7104 - Marketing-ConstantContact	750.00	0.00	750.00
7105 - LIC Exclusive Web Page	5,000.00	0.00	5,000.00
7110 - Office Equipment	3,500.00	0.00	3,500.00
7111 - Office Fixtures	500.00	0.00	500.00
7112 - Software			
711201 - Quickbooks Online	600.00	0.00	600.00
Total 7112 - Software	600.00	0.00	600.00
7650 - Travel & Expenses	3,000.00	0.00	3,000.00
7602 - Exec Dir Business Developmt	1,000.00	0.00	1,000.00
7125 - Unclassified Admin Expenses			
7120 - Reorganization Meeting Exp	400.00	423.62	-23.62
71012 - Admin Expenses - Other	3,000.00	933.97	2,066.03
Total 7125 - Unclassified Admin Expenses	3,400.00	1,357.59	2,042.41
Total 4. - ADMINISTRATIVE EXPENSES	28,060.00	3,971.54	24,088.46

Lakewood Industrial Commission
Budget vs. Actual
 January through December 2018

	Adopted Budget	Expenditures - Jan - Dec 2018	Budget Balance Remaining
Total OPS · OPERATIONS	154,560.00	33,676.20	120,883.80
7760 · Independent Contractor 1099			
77601 · Administration Management	14,700.00	4,121.25	10,578.75
77602 · Data Update Project	2,000.00	0.00	2,000.00
Total 7760 · Independent Contractor 1099	16,700.00	4,121.25	12,578.75
8000 · LAKEWOOD AIRPORT T-Hangars			
2018 Operations			
Utilities			
Fire Alarm System Monitoring	2,000.00	990.00	1,010.00
Electricity	5,000.00	0.00	5,000.00
Total Utilities	7,000.00	990.00	6,010.00
Total Operations	7,000.00	990.00	6,010.00
Total 8000 · LAKEWOOD AIRPORT T-Hangars	7,000.00	990.00	6,010.00
5 · 2018 LIC PROJECTS			
Schedule C - ROADWAY REPAVING	150,000.00	0.00	150,000.00
SIGNAGE · Ind Pk Signage Project	50,000.00	0.00	50,000.00
Total 5 · LIC Projects	200,000.00	0.00	200,000.00
TOTALS	378,260.00	38,787.45	339,472.55

CARLUCCIO, LEONE, DIMON, DOYLE & SACKS, L.L.C.

A Professional Limited Liability Company

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ⓄAlso admitted in NY
† Also admitted in MA
± Also admitted in DC
Ⓞ Also admitted in PA
± Rule 1:40 qualified Mediator
Ⓞ Member of NAELA, National Academy of Elder Law Attorneys
Δ Certified Elder Law Attorney
Member of NJAPM, New Jersey Association of Professional Mediators
Ⓞ Member, American Arbitration Association

NOTICE



In Memoriam

Richard K. Sacks
Daniel J. Carluccio

Please take notice that Avenue of the States Office, LLC and AOTSR, LLC has made application to the Lakewood Township Planning Board for Preliminary and Final Major Site Plan Approval on property presently known and designated as Block 961.02, Lot 1. The applicant seeks to construct a bank/retail buildings and an office building on those portions of Lot 1 to become Lots 1.05 & 1.06. The applicant is seeking at the same time, Minor Subdivision Approval so as to subdivide the property into four (4) lots: 1.02, 1.04, 1.05 and 1.06, which property is within 200 feet of property shown as being owned by you. The applicant shall seek as a part of the application variances from the requirement to provide loading and unloading spaces that are required to be 35 feet in length which is proposed to be 30 feet long; for any impervious coverage in excess of the percentage of the parcel allowed; front yard parking setback on Lot 1.06 where 50 feet is required and 20 feet is proposed; from the requirement to provide the 5 percent of gross area of the properties for public amenities; and for such other waivers, variances or exceptions as may be requested, required or made necessary for the granting of the application.

This application shall be considered at a public hearing of the Lakewood Township Planning Board, Lakewood Township Municipal Building, 231 Third Street, Lakewood, New Jersey on April 10, 2018 at 6:00 p.m. or as soon thereafter as the matter may be called. You are allowed to be present at such hearing and to give any testimony directly or through an agent or attorney at the meeting or any subsequent meeting as the Board may calendar for such purpose.

A copy of the application and all other applicable documents may be reviewed during normal business hours at the Lakewood Township Municipal Building, 231 Third Street, Lakewood, New Jersey.

CARLUCCIO, LEONE, DIMON,
DOYLE, & SACKS, LLC

John Paul Doyle

By: John Paul Doyle, Esq.
Attorney for Applicant

RESOLUTION

WHEREAS, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975, c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under circumstances; and

WHEREAS, this Industrial Commission of the Township of Lakewood is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Industrial Commission of the Township of Lakewood in the County of Ocean as follows:

1. The public shall be excluded from discussion of private and confidential matters involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as hereinafter specified.
2. The general nature of the subject matter to be discussed is as follows:

CONTRACT NEGOTIATIONS	<input checked="" type="checkbox"/>
PERSONNEL	<input type="checkbox"/>
LITIGATION	<input checked="" type="checkbox"/>
OTHER	<input type="checkbox"/>
3. It is anticipated at this time that the above stated subject matter will be made public only when the reasons for discussing and acting on them in closed session no longer exists; said determination to be made by further resolution adopted by the Industrial Commission.
4. This resolution shall take effect immediately.

I hereby certify that the above is a true copy of a resolution duly adopted by the Industrial Commission of the Township of Lakewood in the County of Ocean, State of New Jersey, at its meeting held on the 10th day of April, 2018.

GREGORY B. STAFFORD-SMITH, Secretary

or Steven Reinman as Secretary's-Designee in the absence of the Secretary