

**LAKWOOD INDUSTRIAL COMMISSION
MINUTES**

OPEN SESSION • MEETING OF: MARCH 8, 2017

Adequate Notice of this meeting was provided in accordance with the provisions of the Senator Byron M. Baer Open Public Meetings Act, L.1975,c.231,s.1; amended 2006, c.70, s.2.

- 1 The meeting was called to order at 11:46 AM by Chairman Robert Kirschner.
- 2 Flag Salute and Moment of Silence
- 3

<u>Commissioners</u>	Present	Absent
Brooks, Neil (NB)		x
Calabro, Thomas (TC)	x	
Flancbaum, Justin (JF)	x	
Katz, Shlomo (SK)		x
Schuster, Edwin (ES)		x
Stafford-Smith, Gregory (GSS)	x	
Kirschner, Robert-Chairman (RK)	x	
Quorum Count:	4	3
<u>LIC Professionals and Staff</u>		
Reinman, Steven- Exec. Dir.	x	
Kean, Sean – Comm Atty	x	
Doyle, Anita–Scty-Designee	x	
Staiger, Jeff – Comm. Engineer	x	

Also in attendance: Frances Kirschner |
Frantasy Enterprises

- 4
- 5 **MINUTES OF FEBRUARY 8, 2017 MEETING**
- 6 TC/JF Motion to approve the minutes as transcribed. Carried
- 7

- 8 **STATEMENT OF ACCOUNTS**
- 9 Statement of Accounts was presented for Commissioner review and acceptance. Land Lease payment
- 10 from AT&T was received and Bank Interest was applied.
- 11 TC/GSS Motion to Accept the Statement of Accounts dated March 8, 2017. Carried.
- 12

- 13 **BILL LIST:**
- 14 The following bills were presented for payment approval to be drawn from Industrial Commission
- 15 budgeted funds:
- 16

Name	Memo	Amount
3253 Israel Reinman	Reimbursement of Out of Pocket Expenses associated with LIC office reconfiguration – construction materials (Home Depot)	401.46
3255 Iorio Construction Company	Progress Payment #11 Lakewood Airport T Hangars Period to 2/28/17	27,658.76

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3256	Jersey Central Power and Light Company	Refundable deposit (JCP&L Tariff for Service) on new service(s)- Lakewood Airport T Hangars	22,320.62
3257	WOODHAVEN LUMBER	Invoice#498186 / 495562 (LAKETWP) Lakewood Township House Account- Construction Materials	615.37
3258	Good Friend Electric	Invoice# 5266541 Lakewood Township Pickup – Construction materials	177.00
3259	Veterans Energy Technology, LLC	Inv# 170027 / Inv #170029 – Construction materials	3,475.00
3260	Trendway Corporation	Inv#2953541 – Office Furniture – Office Reconfiguration	204.00
3261	Israel Reinman	030117-033117 Executive Director's Automobile Allowance	400.00
3262	Frantasy Enterprises, LLC	Marketing and Public Relations Services - March 2017 Ref Resolution# 170113	2,000.00
3263	MODC	Association dues 3/1/17-2/28/18 Lakewood Industrial Commission	260.00
3264	Anita Doyle as Agent of LIC	Replenishment of Petty Cash on Hand	189.67
3265	Duvy's Media LLC	Inv# 18688 Website Maintenance through 1/31/17	379.17
3266	Anita B. Doyle	Inv# 17003 Administration Management Services rendered through 2/28/17	1,295.00
3267	Arrow Locksmiths & Security	Inv# 7742 - Entry Lock Changable Cores • Cores • Keys – Office Security	907.55
3268	Greater Media Newspapers	Legal Advertisement - Award of Contract - Frantasy Enterprises (Marketing & Public Relations 201...	37.50
3269	Yussi's	Meeting Expenses (estimate)	190.00
Bill List total:			60,511.10

17 TC/GSS Motion to authorize payment of Bills numbers 3253 through 3269.
18

Commissioner	Yea	Nay	Abstain
Brooks, Neil	-		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		Abstain from Bill # 3262

19
20 **BUDGET TO ACTUAL REPORT:**

21 The Budget to Actual report was presented for Commissioners' information regarding the status of
22 the Commission's adopted operating budget. No action was required to be taken. Provided for
23 information only.

24
25 **SR:** Regarding the office reconfiguration currently taking place, the line item for goods will be
26 adjusted when all components are purchased and installed. Previous office space was reconfigured to
27 accommodate a new office (creation of new Lakewood Township department requiring space and
28 movement of personnel areas).

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29 **COMMENTS FROM THE PUBLIC:**

30 Moshe Zeiner/ Elmhurst Blvd, Lakewood

31 Regarding light poles in the industrial park. It's dark in areas of the industrial park. Suggested that
32 Planning Board applicants include street lights in their plans. Are the lights timed? (Example: Vassar
33 Avenue is dark and there are lights out – needs to be maintained).

34

35 Mr. Reinman suggested that the streetlight outage be reported on the Lakewood Township
36 Website/App.

37

38 Comment for Site Review- perhaps lighting issues could be a standing comment when the Site
39 Review Committee comments on a plan for submission to the Planning Board.

40

41 CLOSED SESSION will be moved to the end of the meeting to allow the public to remain.

42

43 **EXECUTIVE DIRECTOR'S REPORT:**

44 *Lakewood Airport:*

- 45 • Still going back and forth with the Contractor regarding the date for deliver and install of the
46 T-Hangar buildings.
 - 47 ○ As of this morning, the current schedule still stands at delivery around June 1.
- 48 • Asked the Contractor to comment on putting tenants in even with the TCO.
 - 49 ○ Contractor will speak with the Building Department
- 50 • Bob Gallo (NJNG) will be contacting S Reinman who will put him in touch with Ken Ressler
51 regarding laying gas lines while the ground work is underway for the electric service install.

52

53 *Meetings:*

54 We've been in meetings with businesses and property owners in the industrial park. Working to
55 address concerns. Our part in this is as ombudsman to businesses in the Park.

56

57 *MODC:*

58 Considering working with MODC to generate confluence between employers and educational
59 sources.

60

61 **ATTORNEY'S REPORT:**

62 No report

63

64

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65 **COMMITTEE REPORTS:**

- 66 • Site Review Committee - will review a plan that was provided after the meeting for comment
67 to the Planning Board.
- 68 • Airport Management Committee
- 69 o Committee commented on
- 70 ▪ After snow – cleaned up
- 71 ▪ Building – should be spruced up
- 72 o Suggestion to coordinate the subcommittee to get together some suggestions for
73 inclusion in the new FBO contract
74

75 **MARKETING AND PUBLIC RELATIONS:**

- 76 • Fran Kirschner included an article regarding the Robert Miller Airpark upgrading with new
77 hangars and other improvements.
- 78 o Mr. Reinman added that NJDOT is coming out of “hibernation” Discussion continued
79 on Airport activities (Helipad project / JetA Fuel availability / taxiing helicopters to
80 hangars) Sen. Singer sits on the Senate airport committee. Jeff Staiger commented on
81 NJDOT grants for improvements at Lakewood Airport – Nothing about hangars – only
82 for taxiways (safety / obstruction issues)
- 83 • Fran Kirschner and S. Reinman to serve on MODC Economic Development Committee
84

85 **OLD BUSINESS:**

86 None

88 **NEW BUSINESS:**

89 None

90

91 The following resolution was offered by GSS/JF and carried to move the meeting into Closed Session
92 under the category of Contract Negotiations:

93

94 **WHEREAS**, Section 7 b. of the Senator Byron M. Baer Open Public Meetings Act." L.1975,
95 c.231, s.1; amended 2006, c.70, s.2., permits the exclusion of the public from a meeting under
96 circumstances; and

97 **WHEREAS**, this Industrial Commission of the Township of Lakewood is of the opinion that
98 such circumstances presently exist.

99 **NOW, THEREFORE, BE IT RESOLVED** by the Industrial Commission of the Township of
100 Lakewood in the County of Ocean as follows:

- 101 1. The public shall be excluded from discussion of private and confidential matters
102 involving any of the nine (9) exclusions as set forth in Section 7(b) of said law and as
103 hereinafter specified.
- 104 2. The general nature of the subject matter to be discussed is as follows:

105 **CONTRACT NEGOTIATIONS**



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106

PERSONNEL



107

LITIGATION



108

OTHER



109

3. It is anticipated at this time that the above stated subject matter will be made public only when the reasons for discussing and acting on them in closed session no longer exists; said determination to be made by further resolution adopted by the Industrial Commission.

110

111

112

113

4. This resolution shall take effect immediately.

114

115

The meeting moved into Closed Session at 12:18 PM

116

117

On a motion by TC/JF and carried, the meeting returned to Open Session at 12:32PM.

118

119

RESOLUTIONS:

170301 Resolution formally accepting Mayoral Veto of LIC sale of Lot 228 in Block 1160.01

120

JF/GSS: Motion to adopt Resolution # 170301.

121

On Roll call:

Commissioner	Yea	Nay	Abstain
Brooks, Neil	-		
Calabro, Thomas	x		
Flancbaum, Justin	x		
Katz, Shlomo	-		
Schuster, Edwin	-		
Stafford-Smith, Greg	x		
Kirschner, Robert	x		

122

The above resolution hereby being duly adopted by the Lakewood Industrial Commission.

123

124

COMMENTS FROM THE COMMISSIONERS:

125

None

126

127

GSS/JF: Motion to adjourn the meeting. Carried.

128

129

The meeting was adjourned at 12:34PM.

130

131

132

Dated 4/4/17

by

Anita B. Doyle

133

Administration Manager