

## **LAKEWOOD TOWNSHIP EMPLOYEE OF THE MONTH PROGRAM**

The Lakewood Township Committee is instituting an Employee of the Month Program to highlight achievements of township employees in regards to serving the public, service towards fellow employees, and the conception and implementation of innovative and cost-saving ideas. It is hoped that the institution of this program will improve the work environment and enrich the experience of the public when conducting business with the municipality.

Nominations will be accepted from any member of the Public, Township Employees, Township Professionals, and Elected Officials

Nominations will only be accepted when made on the *Township of Lakewood Employee of the Month Nomination Form*. Nomination Forms will be available in the lobby of the Municipal Building and the Manager's Office. The submittal box is located in the Manager's Office.

Nomination Forms are also available on the Township Website in Word format, and can be submitted to this specific e-mail address: [EmployeeoftheMonth@lakewoodnj.gov](mailto:EmployeeoftheMonth@lakewoodnj.gov)

Deadline for submission is the last day of each month.

# TOWNSHIP OF LAKEWOOD

## EMPLOYEE OF THE MONTH NOMINATION FORM

DATE: \_\_\_\_\_

NOMINEE: \_\_\_\_\_  
(name/position)

Details of how the employee meets the ideals promulgated in the Selection Criteria:

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Person Making Nomination: \_\_\_\_\_

Signature: \_\_\_\_\_

*Please return to 231 Third Street, Lakewood, NJ 08701 or  
e-mail to [EmployeeoftheMonth@lakewoodnj.gov](mailto:EmployeeoftheMonth@lakewoodnj.gov)*